

BOARD ACTION  
April 7, 2020

UPDATE	<p><b><u>COVID-19 UPDATE</u></b></p> <p>Mr. Tommy Carpenter, Director for the Office of Emergency Management, provided an update on the County’s response to the coronavirus concerns and reported the following: the Emergency Operations Center was at a Level 1 full activation with minimal staffing at the center due to many staff working remotely; his office remained in daily communication with the Florida Department of Health (DOH) and various stakeholders; the local Florida DOH in Lake County COVID-19 hotline was available seven days a week from 8:00 a.m. to 5:00 p.m.; and on Monday, March 30, 2020, the Lake County Citizens Information Line was activated. He then shared several statistics from the Florida DOH’s website regarding COVID-19 cases within the county. He relayed that Lake County’s non-congregate sheltering plan was approved by the Federal Emergency Management Agency (FEMA) and that staff continued to work with hotels and other locations which could support providing sheltering for the homeless and first responders if needed; additionally, he said that staff was continuing to work with the Florida Division of Emergency Management, local vendors, and Lake and Sumter Emergency Recovery (LASER) in order to obtain personal protective equipment (PPE) and cloth masks. He added that the Agency for Economic Prosperity was also supporting local businesses with updated information. He encouraged residents to continue to follow the social distancing guidelines.</p>	MOLENDNA
	<p>Florida Congressmen Michael Waltz, Ross Spano and Daniel Webster provided information regarding federal efforts and relief packets in response to the coronavirus epidemic.</p>	
APPROVED	<p><b><u>Tab 1.</u></b> Request for approval of the minutes for the BCC meetings of February 11, 2020 (Regular Meeting) and February 19, 2020 (Special Meeting).</p>	COONEY
	<p><b><u>CITIZEN QUESTION AND COMMENT PERIOD</u></b></p> <p>An email from Ms. Mary Kozlowski, a concerned Lake County resident, was shared in which she asked for the County to keep the pickleball courts at PEAR Park open to the public, noting that those utilizing the courts were adhering to the social distancing guidelines as well as sanitizing the balls in between games.</p>	
APPROVED	<p><b><u>Tab 2.</u></b> Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-3):</p> <ol style="list-style-type: none"> <li>1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida</li> </ol>	COONEY

	<p>Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.</p> <p>2. Request to acknowledge receipt of Annexation Ordinance 20-09 from the City of Eustis.</p> <p>3. Request to acknowledge receipt of the following items for the Lake Emma Community Development District; a map of the district, the legal description as shown in the attached City of Groveland Ordinance 2019-54; Resolution 2020-4; and the district's Proposed Fiscal Year 2020 budget in accordance with Section 190.008 (2)(b) Florida Statutes.</p>	
APPROVED	<b>Tab 3.</b> Request approval of <b>Proclamation 2020-20</b> declaring April 10, 2020 as Gopher Tortoise Day in Lake County, per Commissioner Wendy Breeden.	BREEDEN
APPROVED	<b>Tab 4.</b> Request approval of <b>Proclamation 2020-24</b> declaring April 2020 as iBuild Central Florida month in Lake County, per Commissioner Sean Parks.	PARKS
APPROVED	<b>Tab 5.</b> Request approval of <b>Proclamation 2020-28</b> designating April 12-18, 2020 as National Public Safety Telecommunicators Week, per Commissioner Wendy Breeden.	BREEDEN
APPROVED	<b>Tab 6.</b> Request approval of <b>Proclamation 2020-40</b> in support of first responders and healthcare workers, per Commissioner Wendy Breeden.	BREEDEN
APPROVED	<b>Tab 7.</b> Request from County Attorney for approval to grant a Perpetual Utility Easement to Sumter Electric Cooperative, Inc. for the new Lake County Animal Shelter located at 12280 County Road 448, Tavares. There is no fiscal impact. Commission District 3.	MARSH
APPROVED	<b>Tab 8.</b> Request from County Attorney for approval of Affordable Housing Partnership Agreements with Habitat for Humanity of Lake-Sumter, Inc., Homes in Partnership, Inc., and Christian Worship Center of Central Florida, Inc. There is no fiscal impact.	MARSH
APPROVED	<p><b>Tab 9.</b> Request from County Attorney for approval:</p> <p>1. To accept the following properties acquired through Escheatment Tax Deeds and surplus for the purpose of disposal: Alternate Keys 1254787, 1254825, 1340659, 1341931, 1631360, 1646588, 1762758 and 3307763.</p> <p>2. To accept Offers to Purchase for Alternate Keys 1268419, 1448905, 1513251, 1772672 and 1798337.</p>	MARSH

	<p>3. To authorize the Chairman to execute any necessary closing documents.</p> <p>The fiscal impact is \$4,525.00 (revenue). Commission Districts 1 and 5.</p>	
APPROVED	<p><b>Tab 10.</b> Request from Management and Budget for approval of reimbursement for the Lake County Sheriff's Office \$2.50 Education Trust Fund for Fiscal Year 2020. The fiscal impact is \$53,722.00 (expenditure).</p>	BARKER
APPROVED	<p><b>Tab 11.</b> Request from Management and Budget for approval for the Chairman to execute any necessary agreements or documents related to the Memorandum of Agreement between the State of Florida, Department of State, and the Lake County Supervisor of Elections for grant funds to continue cybersecurity initiatives in preparation for the 2020 Presidential Election. The fiscal impact is \$21,918.62 (expenditure - \$19,059.67 in grant funds; \$2,858.95 from the Supervisor of Elections' budget).</p>	BARKER
APPROVED	<p><b>Tab 12.</b> Request from Emergency Medical Services for approval of a facility use agreement with Lake Technical College, Inc. (LTC) to allow the Office of Emergency Medical Services (EMS) to use a portion of the LTC campus to operate an EMS station. The fiscal impact in the first year is estimated at \$25,000.00 (expenditure) for facility improvements, with an annual savings of \$17,800.00 in subsequent years from elimination of lease payments. Commission District 4.</p>	MOLEND A
APPROVED	<p><b>Tab 13.</b> Request from Fire Rescue for approval to utilize Contract 18220 with Omnia Partners - Public Sector (formerly known as U.S. Communities) to upgrade Kronos Telestaff time scheduling software, as technical support for the current version will no longer be available after September 30, 2020. The estimated fiscal impact is \$36,300.00 (expenditure) for the first year and \$24,960.00 (expenditure) annually for subsequent years.</p>	MOLEND A
APPROVED	<p><b>Tab 14.</b> Request from Fire Rescue for approval of Contract 20-0716 with Fisher Scientific (Pittsburgh, PA) for dual-certified firefighter rescue gear, and authorization for the Office of Procurement Services to execute all supporting documentation. The estimated fiscal impact is \$160,640.00 (expenditure).</p>	MOLEND A
APPROVED	<p><b>Tab 15.</b> Request from Public Safety for approval of an amendment to the interlocal agreement with the City of Leesburg for the creation, distribution and sharing of geographic information. There is no fiscal impact. Commission Districts 1, 3 and 5.</p>	MOLEND A
APPROVED	<p><b>Tab 16.</b> Request from Housing and Human Services for authorization for the Chairman or designee to execute the Certificate of Participation for the</p>	RUSSO

	Edward Byrne Memorial Justice Assistance Grant for the Fiscal Year 2019 Program, and approval to name Stephanie Glass, Human Services Coordinator, as Program Coordinator. There is no fiscal impact.	
APPROVED	<b>Tab 17.</b> Request from Public Works for approval to accept public right of way and easement deeds that have been secured in conjunction with development, roadway, and stormwater projects. The fiscal impact is \$1,728.90 (expenditure - recording fees).	RUSSO
APPROVED	<b>Tab 18.</b> Request from Public Works for approval and execution of a Partial Release of Easement of an existing drainage easement for the development of the Governors Lake Commerce Center, located in the Clermont area. The fiscal impact is \$96.50 (expenditure - recording fees). Commission District 2.	RUSSO
APPROVED	<b>Tab 19.</b> Request from Public Works for approval of <b>Resolution 2020-41</b> designating Rose Avenue/County Road (CR) 468 in the City of Fruitland Park, from CR 466A to Berckman Street and on Berckman Street from Rose Avenue to Willard Avenue, as appropriate for the operation of golf carts. The fiscal impact is \$250.00 (expenditure - sign materials). Commission District 5.	RUSSO
APPROVED	<b>Tab 20.</b> Request from Public Works for approval of <b>Resolution 2020-42</b> authorizing the installation of "stop" signs and "all way" plaques at the intersection of Lake Minneola Shores and Jalarmy Road, in the Minneola area. The fiscal impact is \$200.00 (expenditure - sign materials). Commission Districts 1 and 2.	RUSSO
APPROVED	<b>Tab 21.</b> Request from Public Works for approval of <b>Resolution 2020-43</b> to reduce the speed limit from 55 MPH to 45 MPH on County Road (CR) 473, from CR 44 to Scottish Highlands Boulevard, in the Leesburg area. The fiscal impact is \$200.00 (expenditure - sign materials) Commission District 3.	RUSSO
APPROVED	<b>Tab 22.</b> Request from Public Works for approval to release a performance bond of \$48,070.00 posted for the completion of sidewalks for the Serenoa Village 2 Phase 1A1 final plat, located in the Four Corners area. There is no fiscal impact. Commission District 1.	RUSSO
APPROVED	<b>Tab 23.</b> Request from Public Works for approval to release a performance bond of \$99,275.00 posted for the completion of sidewalks for the Serenoa Village 2 Phase 1A2 final plat, located in the Four Corners area. There is no fiscal impact. Commission District 1.	RUSSO
APPROVED	<b>Tab 24.</b> Request from Public Works for approval to release cash funds posted as surety for the completion of infrastructure improvements for the	RUSSO

	Tiger Paw Estates final plat, located south of Groveland. There is no fiscal impact. Commission District 1.	
APPROVED	<p><b>Tab 25.</b> Request from Public Works for approval to:</p> <ol style="list-style-type: none"> <li>1. Accept the final plat for Palms at Serenoa Phase 2, and all areas dedicated to the public as shown on the Palms at Serenoa Phase 2 final plat, located near Clermont.</li> <li>2. Execute a Developer's Agreement for Construction of Improvements with Forestar (USA) Real Estate Group, Inc. (Arlington, TX).</li> <li>3. Accept a Performance Bond of \$44,434.36.</li> </ol> <p>The fiscal impact is \$1,551.00 (revenue - final plat application fee).          Commission District 1.</p>	RUSSO
APPROVED	<p><b>Tab 26.</b> Request from Public Works for approval for the Chairman to execute a Hold Harmless and Indemnification Agreement with A.C.M.S., Inc. (d/b/a Heart of Florida Landfill) to allow for County Solid Waste trucks to receive unloading assistance or be pulled from the landfill when conditions warrant. There is no fiscal impact.</p>	RUSSO
APPROVED	<p><b>Tab 27.</b> Request from Public Works for approval of Contract 20-0902 with Kimley-Horn and Associates, Inc. (Raleigh, NC) for engineering and design services for the Round Lake Road Extension from the Lake/Orange County boundary to north of State Road 44 for approximately five miles. The fiscal impact is \$2,297,884.00 (expenditure - \$147,884.00 in County impact fee funding and \$2,150,000.00 in grant funding). Commission District 4.</p>	RUSSO
APPROVED	<p><b>Tab 28.</b> Request from Public Works for approval:</p> <ol style="list-style-type: none"> <li>1. To execute a Local Agency Program Supplemental Agreement and supporting <b>Resolution 2020-44</b> with the Florida Department of Transportation (FDOT) for the design of safety improvements on County Road 452, in the Eustis and Leesburg area.</li> <li>2. Of Unanticipated Revenue <b>Resolution 2020-45</b> to receive additional grant funds from FDOT.</li> </ol> <p>The total fiscal impact is \$4,883.00 (expenditure/revenue - 100% grant funded). Commission Districts 4 and 5.</p>	RUSSO
APPROVED	<p><b>Tab 29.</b> Request from Public Works for approval to execute a Local Agency Program Supplemental Agreement with the Florida Department of Transportation regarding funding the construction of a traffic signal at the intersection of Citrus Tower Boulevard and Mohawk Road, in the Minneola area (including <b>Resolution 2020-57</b>). There is no fiscal impact. Commission</p>	RUSSO

	District 2.	
PRESENTATION	<b>Tab 30.</b> Update on the 2020 Census.	BARKER
FOR YOUR INFORMATION	Ms. Marsh provided an update on the City of Minneola’s participation in the Ambulance Municipal Services Taxing Unit (MSTU). She recalled that the City had been sent a notification in January 2020 informing them that their authorization would be expiring in April 2020, and that the City had relayed to the County that they would be unable to present this information to their city council until April 21, 2020 with their second reading to occur on May 5, 2020. She said that she had contacted the Lake County Property Appraiser’s Office (PAO) who advised her that they needed a response from the City of Minneola by May 1, 2020 in order to allow their office enough time to remove city residents from the Ambulance MSTU assessment if the City did not approve participation in the MSTU moving forward. She relayed that the City of Minneola would be contacting the PAO to determine if they could allow an extension until May 5, 2020 for their second reading, noting that the County was waiting to hear the PAO’s response to that request.	MARSH
FOR YOUR INFORMATION	Ms. Marsh updated the Commissioners on the status of the White Water Farm property in East Lake County as she knew that they had been receiving emails from residents in that area. She indicated that the owner had begun hauling material from this property, and that at this point, the owner did not have any approved plans or best management practices through the Florida Department of Agriculture and Consumer Services (FDACS) nor through the St. Johns River Water Management District (SJRWMD). She reported that the County Attorney’s Office had filed an injunction on Friday, April 3, 2020, and were waiting for service on the property owner and hoping that the assigned judge would allow a virtual hearing in order to get a temporary injunction in place to stop the hauling. She reiterated that there was hauling, that there were multiple trucks coming and going from the property, and that the property was located off of State Road 44 in the vicinity of the Cross Tie Ranch subdivision.	MARSH
FOR YOUR INFORMATION	Ms. Marsh indicated that some of the Commissioners had been contacted by members of the Town of Howey-in-the-Hills council regarding a special recall election that was scheduled for April 14, 2020, noting that her office had received a copy of a federal order which was a temporary restraining order that put a temporary halt on that election; therefore, she stated that election would not take place on April 14, 2020. She stated that they would need to work through the court process to determine when or if that election would be rescheduled.	MARSH

FOR YOUR INFORMATION	Mr. Cole assured the Board and the public that Lake County Government was fully operational at this time and was providing essential services to the public with staff working remotely, in the field, and in their offices. He stated that all appropriate safety measures were in place for the employees and the public which they served, and noted that permits were being processed online, services for veterans and those in need were being provided over the phone, that parks were open and maintained, that animals were being taken care of at the Lake County Animal Shelter, and that the Offices of Fire Rescue and Emergency Medical Services (EMS) along with their dispatch staff were deployed and prepared for anticipated increases in need. He also thanked the entire County staff who were committed to ensuring that all government services continued to be available, noting that the County had an amazing team; additionally, he thanked the Information Technology Department for their outstanding work on conducting this virtual meeting.	COLE
FOR YOUR INFORMATION	Commr. Sullivan thanked Chairman Campione for her efforts in reaching out to the public and responding to their needs.	SULLIVAN
FOR YOUR INFORMATION	Commr. Sullivan also thanked all the County staff for their hard work and dedication during this difficult time, and encouraged all citizens to adhere to the social networking and programs provided in order to help slow the spread of the coronavirus. He recognized Mr. Brandon Matulka, Executive Director for the Agency for Economic Prosperity, for his team's assistance to local businesses, and for the insight and assistance offered by the three Florida Congressmen.	SULLIVAN
FOR YOUR INFORMATION	Commr. Parks shared that he was instrumental in hosting a virtual meeting the previous week with constituents in the Four Corners area, thanking Mr. Carpenter and staff for helping with this meeting. He mentioned that the meeting lasted about two hours, that many citizens' questions were answered, that staff relayed important information, and that there was positive feedback regarding the effectiveness of the experience, noting that the platform utilized worked very well and should be considered for use by the other Commissioners to inform their constituents. He emphasized the importance of keeping the community informed.	PARKS
FOR YOUR INFORMATION	Commr. Parks thanked all County staff and recognized Mr. Glen Guzman, Director for the Office of Code Enforcement, Ms. Whitney Boylston, Director for the Office of Animal Services, Mr. Matulka, LASER, the Lake County Sheriff's Office, and the Offices of Fire Rescue and EMS.	PARKS
FOR YOUR INFORMATION	Commr. Parks expressed appreciation that the Lake County parks and trails remained open during this time.	PARKS

FOR YOUR INFORMATION	Commr. Breeden said that she was grateful for all the efforts being made to address the crisis and to get information out to the public; additionally, she thanked the Chairman for her emails and videos, the County Manager, Mr. Carpenter, the DOH, LASER, all County departments, and the residents in the community who were following the safety guidelines.	BREEDEN
FOR YOUR INFORMATION	Commr. Blake echoed what had been mentioned by his fellow Commissioners, and thanked Mr. Cole and Chairman Campione for their leadership, noting that he had received positive feedback from the video done with the Lake County Sheriff; furthermore, he shared appreciation for County staff who continued to go above and beyond what was expected. He also expressed appreciation for all that Mr. Michael Tart with LASER was doing and for Mr. Matulka's assistance in helping local businesses.	BLAKE
FOR YOUR INFORMATION	Commr. Blake emphasized the importance of keeping the local food banks stocked, and thanked all those who were volunteering. He showed gratitude to the community for all they were doing during this time.	BLAKE
FOR YOUR INFORMATION	Commr. Campione also recognized the great job that Mr. Tart and LASER were doing for the community, as well as the religious leaders who were a part of that network. She relayed that LASER was able to reach out to ministers throughout the county to ask them to hold virtual services so that the community's spiritual needs could be met, especially during the Easter season. She was grateful to all the groups for their innovative approach to help protect their congregations.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione encouraged funeral homes to refrain from having gatherings at this point and for residents to be understanding. She said that while this was difficult, celebrations of life could be held in the future and to congregate at this time would not be the right action from a safety perspective.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione recognized Mr. Jerry Smith, Director for the Office of EMS, for his leadership and for the work his team was performing. She reiterated appreciation for the first responders and healthcare workers, and then acknowledged the leadership of Mr. Guzman, the municipalities, community retailers, the Sheriff, and everyone working together to address keeping people safe.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione encouraged everyone to continue to remain calm during this crisis, to follow the guidelines and measures established to keep their family safe, and to stay home as much as possible, noting her gratitude for those who were working and unable to remain at home.	CAMPIONE