

BOARD ACTION  
May 5, 2020

UPDATE	<p><b><u>COVID-19 UPDATE</u></b></p> <p>Mr. Tommy Carpenter, Director for the Office of Emergency Management, provided an update on the County’s response to the coronavirus disease 2019 (COVID-19), including information regarding the number of cases and testing sites within the county, provision of personal protective equipment (PPE), and a program to provide food to local food banks.</p> <p>Mr. Aaron Kissler, Administrator/Director/Health Officer for the Florida Department of Health (DOH) in Lake County, remarked on two pilot programs that they were developing for rapid self-testing and contact investigation.</p> <p>The Board had discussion regarding Florida Governor Ron DeSantis’ executive order 20-112, which was Phase I of the plan to re-open the State of Florida.</p> <p>Mr. Brandon Matulka, Executive Director for the Agency for Economic Prosperity, commented on his team’s effort to provide clear and concise information to local businesses in order to be a quality source of assistance for them during this time. He also indicated that they had conducted, along with the Office of Communications, a Lake County COVID-19 business impact survey which they sent to all their contacts and partners throughout the community, noting that approximately 560 responses from a variety of industries were received, which they would be sharing with the Commissioners.</p> <p>Ms. Jo-Anne Drury, Director for the Office of Housing and Human Services, relayed information regarding the supplemental Community Development Block Grant (CDBG) funds available to Lake County in order to seek the Board’s input on the use of these funds to help the community respond to and recover from the COVID-19 pandemic. She mentioned that formal Board action would be scheduled for the May 19, 2020 Board of County Commissioners (BCC) meeting.</p>	COLE
APPROVED	<p><b><u>Tab 1.</u></b> Request for approval of the minutes for the BCC meetings of March 5, 2020 (Special Meeting) and March 10, 2020 (Regular Meeting).</p>	COONEY
	<p><b><u>CITIZEN QUESTION AND COMMENT PERIOD</u></b></p> <p>Mr. David Serdar, a concerned citizen, expressed his appreciation for Keep Lake Beautiful and their commitment to the environment; furthermore, he said he supported the importance of eliminating plastic bags and bottles, and fighting against drug abuse.</p>	

APPROVED	<p><b>Tab 2.</b> Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1 and 2):</p> <ol style="list-style-type: none"> <li>1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk's Office.</li> <li>2. Request to acknowledge receipt of a copy of the 2019 CRA Annual Report for the Mt. Plymouth-Sorrento CRA reporting requirement.</li> </ol>	COONEY
APPROVED	<p><b>Tab 3.</b> Presentation and request for approval of the Comprehensive Annual Financial Report.</p>	COONEY
APPROVED	<p><b>Tab 4.</b> Request approval of <b>Proclamation 2020-72</b> designating June 2020 as Tobacco-Free Parks Month in Lake County.</p>	RUSSO
APPROVED	<p><b>Tab 5.</b> Request approval of <b>Proclamation 2020-73</b> designating May 17-23, 2020 as National Emergency Medical Services Week in Lake County, per Commissioner Sullivan.</p>	SULLIVAN
APPROVED	<p><b>Tab 6.</b> Request from County Attorney for approval of <b>Resolution 2020-74, Resolution 2020-75, Resolution 2020-76, &amp; Resolution 2020-77</b> initiating Eminent Domain proceedings for acquisition of property needed for the County Road 466A Road Project, and approval to proceed with pre-suit negotiation offers. The fiscal impact (expenditure) cannot be determined at this time. Commission District 5.</p>	MARSH
APPROVED	<p><b>Tab 7.</b> Request from County Attorney for approval of the Third Amendment to the Lease Agreement with Zellwin Farms Company for Commercial Lease Space for the Supervisor of Elections. There is no additional fiscal impact to Lake County. Commission District 3.</p>	MARSH
APPROVED	<p><b>Tab 8.</b> Request from Information Technology for approval:</p> <ol style="list-style-type: none"> <li>1. Of Contract 20-0402 for on-call voice and data cabling services on an as-needed basis with the following pool of vendors: Nationwide Communication Services, LLC (Orlando, FL); Performance Telecom, Inc. (Sanford, FL); and Structured Cabling Solutions, Inc. (Orlando, FL).</li> <li>2. For the Office of Procurement Services to execute all supporting documentation.</li> </ol> <p>The annual fiscal impact is not to exceed \$50,000.00 (expenditure).</p>	BARKER

APPROVED	<b>Tab 9.</b> Request from Management and Budget approval to advertise an ordinance repealing Article IV, Chapter 13, Lake County Code, entitled <i>Business Taxes</i> . The fiscal impact is an additional reduction in County revenue in fiscal year 2020 of an estimated at \$220,000.00.	BARKER
APPROVED	<b>Tab 10.</b> Request from Procurement Services for approval to declare items as surplus and authorization to remove them from the County's official fixed asset inventory system records. The fiscal impact (revenue) cannot be determined at this time.	BARKER
APPROVED	<b>Tab 11.</b> Request from Human Resources and Risk Management for approval to accept an insurance claim payment as reimbursement for damages sustained to an ambulance in a motor vehicle accident that occurred on August 26, 2018, and authorization for the Chairman to execute the related documentation. The fiscal impact is \$46,256.33 (revenue) to repair \$52,325.01 in damage. The County is to fund the remaining \$6,068.68 (expenditure) for the repairs.	KOVACS
APPROVED	<b>Tab 12.</b> Request from Emergency Management for approval to authorize the use of the Emergency Requisition Request Form to be used between the Office of Public Safety Support and local municipalities for the allotment of Personal Protective Equipment (PPE). There is no fiscal impact.	MOLEND A
APPROVED	<b>Tab 13.</b> Request from Emergency Management for ratification of a Shelter Agreement with Hotel Development and Management Group relating to COVID-19 executed by the Chairman of the Board of County Commissioners on April 9, 2020, under the authority of Resolution 2020-29, and authorization for the Chairman to sign future amendments to adjust the contract to reflect other funding sources that may become available. The fiscal impact (expenditure) cannot be determined at this time but will be based on need and would be eligible for reimbursement.	MOLEND A
APPROVED	<b>Tab 14.</b> Request from Emergency Management for approval:  <ol style="list-style-type: none"> <li>1. Of a Memorandum of Agreement (MOA) for Lake County's continued participation in the Orlando Urban Areas Security Initiative (UASI).</li> <li>2. For the Chairman to execute the MOA.</li> <li>3. To designate the Office of Emergency Management Director as the primary representative for Lake County to the UASI Working Group.</li> <li>4. For the County Manager to execute any future no-cost amendments or modifications to the MOA.</li> </ol>	MOLEND A

	There is no fiscal impact.	
APPROVED	<p><b>Tab 15.</b> Request from Emergency Management for:</p> <ol style="list-style-type: none"> <li>1. Ratification of the COVID-19 Testing Reimbursement Agreement with Adult Medicine of Lake County executed by the Chairman of the Board of County Commissioners on April 20, 2020, under the authority of Resolution 2020-29.</li> <li>2. Authorization for the Chairman to amend the Agreement as warranted for later Board ratification.</li> <li>3. Approval of a budget transfer from Reserves in the amount of \$168,000.00.</li> </ol> <p>The estimated fiscal impact of this Agreement is \$168,000.00 (expenditure - 75 percent eligible for FEMA reimbursement).</p>	MOLEND A
APPROVED	<p><b>Tab 16.</b> Request from Emergency Medical Services for approval to accept the donation of a Handtevy System (a pediatric resuscitation system) donated from Orlando Health Systems through South Lake Hospital. There is no fiscal impact.</p>	MOLEND A
APPROVED	<p><b>Tab 17.</b> Request from Fire Rescue for approval to apply for the 2019 Federal Emergency Management Agency's Staffing for Adequate Fire and Emergency Response (SAFER) grant. The total estimated fiscal impact over three years is \$1,765,335.00 (revenue/expenditure - \$1.09 million in grant funding and \$676,711.00 in County funding).</p>	MOLEND A
APPROVED	<p><b>Tab 18.</b> Request from Facilities Management for approval of Contract 20-0443 with Petrotech Southeast, Inc. (Astatula, FL) for fuel storage tank inspections. The estimated fiscal impact is \$28,870.00 (expenditure).</p>	RUSSO
APPROVED	<p><b>Tab 19.</b> Request from Public Works for approval of Contracts 20-0509 with Atlantic Pipe Services, LLC. (Sanford, FL), EnviroWaste Services Group, Inc. (Palmetto Bay, FL), Flotech Environmental, LLC (Miami, FL), and Pipe Vision and Vac, LLC (Winter Park, FL) to conduct video inspections and the cleaning of the County's storm drain systems. The estimated annual fiscal impact is \$50,000.00 (expenditure).</p>	RUSSO
APPROVED	<p><b>Tab 20.</b> Request from Public Works for approval of <b>Resolution 2020-78</b> to be provided to the United States Department of Transportation supporting a Better Utilizing Investments to Leverage Development (BUILD) grant application for the Wekiva Trail Extension Segment 1 and Segment 5, planned from downtown Tavares through Mount Dora to Sorrento. There is no fiscal impact. Commission Districts 3 and 4.</p>	RUSSO

APPROVED	<b>Tab 21.</b> Request from Public Works for approval of Contract 20-0913 with Kisinger Campo & Associates, Corp. (Tampa, FL) for engineering and design services on County Road 437 in the Sorrento area. The fiscal impact is \$849,745.02 (expenditure). Commission District 4.	RUSSO
APPROVED	<b>Tab 22.</b> Request from Public Works for approval of the First Amendment to Contract 16-0029 for the Astatula Fuel Remediation System Operations and Maintenance with APTIM Environmental & Infrastructure, LLC (Baton Rouge, LA). The estimated fiscal impact is \$138,107.62 (expenditure). Commission District 3.	RUSSO
APPROVED	<b>Tab 23.</b> Request from Public Works for approval to:  1. Release a performance bond of \$898,543.50 posted for completion of infrastructure improvements for the Serenoa Village 2 Phase 1B2 final plat, located near Clermont. 2. Execute a Developer's Agreement for Construction of Sidewalk Improvements with VK Avalon Groves LLC (West Palm Beach, FL). 3. Accept a performance bond of \$81,526.50 for performance of sidewalk construction.  There is no fiscal impact. Commission District 1.	RUSSO
APPROVED	<b>Tab 24.</b> Request from Transit Services for approval to write off uncollected past debt owed to the County by Medical Transportation Management, Inc. for non-emergency paratransit services provided to its clients in fiscal years 2014, 2015 and 2016. The fiscal impact is \$27,839.36 (expenditure).	RUSSO
APPROVED	<b>Tab 25. PUBLIC HEARING:</b> Request approval of:  1. An amended budget for Fiscal Year (FY) 2020 to include a reconciliation of beginning fund balance and other adjustments. 2. <b>Resolution 2020-79</b> adopting a supplemental budget for FY 2020.  The fiscal impact is \$2,993,429.00 (revenue/expenditure).	BARKER
APPROVED	<b>Tab 26. PUBLIC HEARING:</b> Request approval to issue a Certificate of Public Convenience and Necessity for the Office of Emergency Medical Services through May 31, 2022. There is no fiscal impact.	MOLENDI
POSTPONED	<b>Tab 27.</b> Request approval for the Clonts Grove Boundary Analysis to allow Clonts Grove, Inc. to proceed as a Master Planned Unit Development (PUD) within the Wellness Way Area Plan, located in the Clermont area. There is no	MOLENDI

	fiscal impact. Commission District 2.  <b>Postponed until the May 19, 2020 BCC meeting.</b>	
APPROVED	<b>Tab 28.</b> Request approval to appoint Mr. Francis Force to the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee to fill the vacancy for a property owner within the planning area. There is no fiscal impact.	CAMPIONE
WORKSHOP	<b>Tab 29.</b> Workshop on the Fiscal Year 2021 Budget Development.	BARKER
FOR YOUR INFORMATION	Commr. Sullivan suggested that as the Board moved forward with the budget process, and since he was Chairman of the Tourist Development Council (TDC), that TDC funding might be another area of revenue to assist local businesses. He said that traditionally TDC funding was used for marketing; however, he felt that it could be a revenue source that the Board could consider since there might be possible waivers and other appropriate measures which could be done through the use of that funding, noting that the taxes would most likely be reduced from what they normally would be.	SULLIVAN
FOR YOUR INFORMATION	Commr. Sullivan thanked County staff for all that they were doing.	SULLIVAN
FOR YOUR INFORMATION	Commr. Parks expressed appreciation to the entire County team for their hard work, and recognized Ms. Jennifer Barker, Executive Director for Administrative Services, Mr. Carpenter, and Lake and Sumter Emergency Recovery (LASER) for their help with adding a component to the testing program which assisted individuals who might not be able to pay the \$20; additionally, he shared his appreciation for Mr. Matulka's assistance over the previous two weeks in helping businesses.	PARKS
FOR YOUR INFORMATION	Commr. Parks recalled his comments from the previous BCC meeting in regards to affordable housing, noting that he had sent the Commissioners a copy of the Seminole County Attainable Housing Strategic Plan. He explained that this was an example of something he thought Lake County could follow. He added that he had also spoken with Lake 100 regarding the work they were doing, and indicated that they were supportive of moving forward with a strategic plan to be done quickly, to be cost effective, and to help identify the opportunities needed across the county. He asked for the Board to review the Seminole County plan, and for staff to begin drafting a plan for Lake County.	PARKS
FOR YOUR INFORMATION	Commr. Breeden informed the Board that it was Teacher Appreciation Week within the county, and she encouraged the Commissioners to recognize teachers.	BREEDEN