

BOARD ACTION
September 15, 2020

	<p><u>EMPLOYEE SERVICE AWARDS</u></p> <p><u>FIVE YEARS</u> Derek Jankowski, Firefighter/EMT Office of Fire Rescue</p> <p>Bradley Shelley, Fire Lieutenant/Paramedic Office of Fire Rescue</p> <p>Ronald Reider, Maintenance Technician II Office of Facilities Management</p> <p><u>TEN YEARS</u> Michael Fetzer, Trades Crew Leader Office of Parks & Trails</p> <p>Hector Rivera, Sign & Striping Technician II Public Works Department</p> <p><u>FIFTEEN YEARS</u> Miriam Naas, Financial Coordinator Office of Human Resources & Risk Management</p> <p>Travis Newman, Equipment Operator III Public Works Department</p> <p><u>TWENTY YEARS</u> Scott Amey, Library Assistant II Office of Library Services</p> <p>Larry Higgins, Mechanic I Office of Fleet Management</p>	KOVACS
UPDATE	<p><u>COVID-19 UPDATE</u> Mr. Tommy Carpenter, Director for the Office of Emergency Management, provided an update on the County’s response to the coronavirus disease 2019 (COVID-19), including information regarding the number of cases, percent positivity, age groups affected by the virus, testing sites within the county, cases within long-term care facilities, personal protective equipment (PPE) distribution, and the efforts of Lake Support and Emergency Recovery (LASER). He shared phone numbers for the Lake County Citizens Information Line and the Florida Department of Health (DOH) in Lake County. He also provided an update on the hurricane season, noting that there were currently four tropical cyclones being monitored with two being</p>	COLE

	<p>hurricanes and two being tropical storms.</p> <p>Ms. Jo-Anne Drury, Deputy County Manager, reported on the approximate \$2 million in funding earmarked for housing assistance for residents impacted by COVID-19. She recapped that approximately \$469,000 in State Housing Initiatives Partnership (SHIP) funds was for rental and deposit assistance, that about \$300,000 in Coronavirus Aid, Relief and Economic Security (CARES) Act Community Development Block Grant (CDBG-CV) funds was for mortgage, rental and utility assistance, and that around \$1.2 million in the Coronavirus Relief Fund Grant (CFR) was for mortgage, rental and utility assistance. She then reported specific information regarding each of these funds as well some considerations for the Board to address regarding unmet needs of the current program, and possible ways to expand the program.</p> <p>Mr. Brandon Matulka, Executive Director for the Agency for Economic Prosperity, provided an update on the Lake CARES Small Business Assistance Grant Program, noting that two batches of payments were currently being processed and that the call center was still in operation. He indicated that the Phase 2 for this program had been approved on August 25, 2020, and included expanding the eligibility of the program to additional businesses. He then provided information on Phase 2. He also recapped overall CARES Act funding, the proposed funding categories, and the Board approved projects and allocations.</p>	
APPROVED	Tab 1. Request for approval of the minutes for the BCC meeting of July 7, 2020 (Regular Meeting).	COONEY
	<p><u>CITIZEN QUESTION AND COMMENT PERIOD</u> No one wished to address the Board at this time.</p>	
APPROVED	<p>Tab 2. Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-2):</p> <ol style="list-style-type: none"> 1. Request to acknowledge receipt of the list of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes as attached Exhibit A and filed in the Board Support Division of the Clerk’s Office. 2. Request to acknowledge receipt of Annexation Ordinances 2020-06 and 2020-08 from the City of Tavares. 	COONEY
APPROVED	Tab 3. Request approval of Proclamation 2020-130 designating September 17 - 23, 2020, as Constitution Week in Lake County, per Commissioner Parks.	PARKS

PULLED	Tab 4. Request from County Attorney for approval of the Supervisor of Elections' request for a Fourth Amendment to the Lease Agreement with Zellwin Farms Company for Commercial Lease Space. The fiscal impact to be paid from the Supervisor of Elections' fiscal year (FY) 2020 and FY 2021 budgets is estimated at \$420,000.00, with a total additional fiscal impact to the County of \$1,218,000.00 (expenditure) over the remaining life of the current lease, existing renewal option, and new five-year renewal option. Commission District 3.	MARSH
APPROVED	Tab 5. Request from County Attorney for approval to extend the 2020 tax roll until completion of the Value Adjustment Board hearings. There is no fiscal impact.	MARSH
APPROVED	Tab 6. Request from County Manager for approval of the 2021 meeting dates for the Board of County Commissioners: January 12 and 26; February 9 and 23; March 9 and 23; April 13 and 27; May 11 and 25; June 8 and 22; July 13 and 27; August 10 and 24; September 14 and 28; October 12 and 26; November 9 and 23; and December 7 and 21.	COLE
APPROVED	Tab 7. Request from Management and Budget for approval to apply for the Fiscal Year 2020 Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation for the Lake County Sheriff's Office to purchase employee health assistance software, and authorization for the Chairman to execute any required grant documents. The fiscal impact is \$33,393.00 (revenue/expenditure).	BARKER
APPROVED	Tab 8. Request from Management and Budget for approval: 1. Of unanticipated revenue Resolution 2020-168 amending the Fiscal Year (FY) 2020 General Fund Budget for the receipt of funds per service agreements between the Lake County Sheriff and the City of Minneola, the City of Tavares and the Lake County School Board. 2. To increase the FY 2020 transfer from the General Fund to the Lake County Sheriff by a like amount. The fiscal impact is \$9,218.00 (revenue/expenditure).	BARKER
APPROVED	Tab 9. Request from Management and Budget for approval of the Lake County Sheriff's Office request to transfer funds from General Fund Reserves to Transfer/Jail Operations-DEP/AST. The fiscal impact is \$100,000.00 (expenditure).	BARKER

APPROVED	Tab 10. Request from Procurement Services for approval to declare items as surplus and authorization to remove these items from the County's official fixed asset inventory records. The fiscal impact (revenue) cannot be determined at this time.	BARKER
APPROVED	Tab 11. Request from Human Resources and Risk Management for approval of a First Amendment to the Interlocal Agreement with the Supervisor of Elections related to Staff Services. The fiscal impact per election is \$3,000.00 (revenue), and varies annually.	KOVACS
APPROVED	Tab 12. Request from Human Resources and Risk Management approval: 1. To renew the County's annual loss control program insurance policies with Princeton and other insurance companies. 2. Of Brown & Brown's annual fees for professional services. 3. Of pre-funding the Tenant Users Liability Insurance Program (TULIP). 4. For the Office of Procurement Services to execute all supporting documentation. The estimated total impact for Fiscal Year 2020-2021 is \$2,070,828.00 (expenditure).	KOVACS
APPROVED	Tab 13. Request from Agency for Economic Prosperity for approval of a Memorandum of Agreement to provide funding to the United Arts of Central Florida on behalf of the Lake County Arts and Cultural Alliance. The fiscal impact is \$10,000.00 (expenditure - Lake County Arts and Cultural Alliance funding).	MATULKA
APPROVED	Tab 14. Request from Agency for Economic Prosperity for approval of a Tourist Development Sponsorship agreement with Timothy Frederick for fiscal years 2021, 2022, and 2023. The annual fiscal impact is \$60,000.00 (expenditure - Tourism Development Tax funding).	MATULKA
APPROVED	Tab 15. Request from Agency for Economic Prosperity for approval of an amendment to the agreement with The Spring Games, LLC (Clermont, FL) to extend the termination date of the agreement to September 30, 2020. There is no additional fiscal impact. Commission Districts 2 and 3.	MATULKA
APPROVED	Tab 16. Request from Agency for Economic Prosperity for approval of sponsorship funding associated with the Greater Orlando Sports Commission (GO Sports) bid for the 2021 International Waterski and Wakeboard Federation World Waterski Championships in Groveland, and authorization for the Chairman to execute the agreement with GO Sports if selected as event host location. The fiscal impact is not to exceed \$125,000.00 (expenditure - Tourism Development Tax funding). Commission District 1.	MATULKA

APPROVED	Tab 17. Request from Agency for Economic Prosperity for approval of a contract amendment and extension with the Central Florida Sports Commission, d/b/a The Greater Orlando Sports Commission (GO Sports). The annual fiscal impact is not to exceed \$150,000.00 through Fiscal Year 2025 (expenditure - Tourism Development Tax funding).	MATULKA
APPROVED	Tab 18. Request from Agency for Economic Prosperity for approval to advertise an ordinance to amend Chapter 7, Lake County Code, entitled <i>Economic Development and Business Incentives</i> , to allow grants of up to 20 years for phased development projects if higher job creation and capital investments thresholds are met. The fiscal impact cannot be determined at this time.	MATULKA
APPROVED	Tab 19. Request from Animal Services for approval of a budget transfer from the Animal Shelter Donations Fund operating expenditures to capital expenditures. The fiscal impact is \$70,430.00 (expenditure).	MOLEND A
APPROVED	Tab 20. Request from Emergency Management for approval to accept the donation of a mobile generator from the Florida Division of Emergency Management. The generator is valued at \$81,000.00; the County will be responsible for routine storage, staging and maintenance costs.	MOLEND A
APPROVED	Tab 21. Request from Emergency Management for ratification of a Non-Congregate Sheltering Agreement with Mission Inn Resorts, Inc., executed by the Chairman of the Board of County Commissioners on August 20, 2020, under the authority of Resolution 2020-134, and authorization for the Chairman to execute future amendments to adjust the contract to reflect other funding sources that may become available. The fiscal impact of this agreement, and any approved sheltering agreements, will not collectively exceed \$100,000.00 (expenditure) and the expenditures are eligible for reimbursement through the Coronavirus Aid, Relief, and Economic Security (CARES) Act.	MOLEND A
APPROVED	Tab 22. Request from Emergency Medical Services for approval: 1. Of CompX Security Products (Grayslake, IL) as a limited competition supplier for narcotics electronic locking (eLock) system and related software. 2. Of the purchase of the locking system for all Office of Emergency Medical Services safes. 3. For the Office of Procurement Services to execute all related purchasing documents.	MOLEND A

	The estimated impact for fiscal year 2020 is \$49,610.00 (expenditure).	
APPROVED	Tab 23. Request from Emergency Medical Services for approval of a Release of Liability requested by Orlando Health for the donation of a Handtevy (pediatric resuscitation) System. There is no fiscal impact.	MOLEND A
APPROVED	<p>Tab 24. Request from Housing and Human Services for:</p> <ol style="list-style-type: none"> 1. Retroactive approval of purchases from Software Housing International (SHI) for application management software by Submittal Holdings, LLC, used to collect and manage the application and review process for the Florida Housing Finance Corporation's Coronavirus Relief Fund Grant program providing rental, mortgage, and utility assistance for Lake County residents. 2. Approval to authorize the Office of Procurement Services to execute all supporting documentation. <p>The fiscal impact is \$12,096.00 (expenditure - 100 percent grant funded).</p>	DRURY
APPROVED	Tab 25. Request from Housing and Human Services for approval of Unanticipated Revenue Resolution 2020-165 to amend the Section 8 Fund in order to receive unanticipated revenue in supplemental COVID-19 administrative fees from the U.S. Department of Housing and Urban Development for Fiscal Year 2020, and approval to provide appropriations for the disbursement of these funds. The fiscal impact is \$83,892.00 (revenue/expenditure).	DRURY
APPROVED	Tab 26. Request from Housing and Human Services for approval of the Section 8 update to the 5-Year Public Housing Agency Plan, and authorization for the Chairman to execute all related and additional documents required by the Department of Housing and Human Development. There is no fiscal impact.	DRURY
APPROVED	Tab 27. Request from Housing and Human Services for approval of the Annual State Housing Initiatives Partnership Closeout Report for Fiscal Year 2017, and approval of Resolution 2020-169 delegating signature authority to Kelvin Coachman, Director, Office of Housing and Human Services, for execution of the Local Housing Incentives Certification. There is no fiscal impact.	DRURY
APPROVED	Tab 28. Request from Housing and Human Services for approval for Lake County to accept the second lien position with the Subrecipient Agreement for the use of Community Development Block Grant funds by Forward Paths to rehabilitate a dwelling for use as transitional housing for youth and young adults located at 101 E. Woodward Avenue, Eustis. There is no fiscal impact.	DRURY

APPROVED	<p>Tab 29. Request from Housing and Human Services for approval:</p> <ol style="list-style-type: none"> 1. Of the Substantial Amendment to the Community Development Block Grant (CDBG) 2019 Annual Action Plan for CDBG-Cares Act funds. 2. Of supporting Resolution 2020-170. 3. For the County Manager to execute any documents required by the U.S. Department of Housing and Urban Development. <p>There is no fiscal impact.</p>	DRURY
APPROVED	<p>Tab 30. Request from Public Works for approval of Resolution 2020-171 to increase the speed limit from 30 mph to 45 mph on Shirley Shores Road in the Tavares area. The fiscal impact is \$200.00 (expenditure - sign materials). Commission District 3.</p>	DRURY
APPROVED	<p>Tab 31. Request from Public Works for approval of Resolution 2020-172 to reduce the speed limit from 55 mph to 45 mph on a section of Bay Lake Road, from the existing 30 mph zone (approximately 210 feet south of Aquarius Way) to 500 feet south of Bonnet Slew Road, in the Mascotte area. The fiscal impact is \$200.00 (expenditure - sign materials). Commission District 1.</p>	DRURY
APPROVED	<p>Tab 32. Request from Public Works for approval:</p> <ol style="list-style-type: none"> 1. Of Contracts 20-0440 for right of way tree trimming and related services with the following vendors: National Storm Recovery, LLC (Apopka, FL), Native Land and Tree (Howey-In-The-Hills, FL) and Tip Top Tree Experts, LLC (Weirsdale, FL). 2. For the Office of Procurement Services to execute all supporting documentation. <p>The fiscal impact is not to exceed \$300,000.00 (expenditure).</p>	DRURY
APPROVED	<p>Tab 33. Request from Public Works for approval to release a performance bond of \$634,527.42 issued for the construction of turn lanes for Hills of Minneola Pod 1 on Hancock Road, Minneola. There is no fiscal impact. Commission District 2.</p>	DRURY
APPROVED	<p>Tab 34. Request from Public Works for approval to accept a performance bond of \$335,523.99 for the construction of a turn lane on Wilson Lake Parkway and the paving of West Libby Road for the Arborwood subdivision in Groveland. The fiscal impact is \$900.00 (revenue – permit application</p>	DRURY

	fees). Commission District 1.	
APPROVED	<p>Tab 35. Request from Public Works for approval to:</p> <ol style="list-style-type: none"> 1. Release a payment and performance bond of \$2,061,628.51. 2. Accept a maintenance bond of \$207,030.80. 3. Execute Resolution 2020-173 accepting Sawgrass Bay Boulevard "Part" (County Road No. 0360) into the County Road Maintenance System. <p>There is no fiscal impact. Commission District 1.</p>	DRURY
APPROVED	<p>Tab 36. Request from Public Works for approval to:</p> <ol style="list-style-type: none"> 1. Release a performance bond of \$44,434.36 posted for completion of infrastructure improvements for the Palms at Serenoa Phase 2 final plat, located near Clermont. 2. Execute a Developer's Agreement for Construction of Sidewalk Improvements with Forestar (USA) Real Estate Group, Inc. (Orlando, FL). 3. Accept a performance bond of \$149,576.86 for performance of sidewalk construction. <p>There is no fiscal impact. Commission District 1.</p>	DRURY
APPROVED	<p>Tab 37. Request from Public Works for approval to accept a letter of credit of \$47,813.92 for the partial reconstruction of Mills Street and the installation of a water main for the Gateway Commerce Center in Umatilla. The fiscal impact is \$420.00 (revenue – permit application fees). Commission District 5.</p>	DRURY
APPROVED	<p>Tab 38. Request from Public Works for approval of the Fiscal Year 2021 Annual Certified Budget for Arthropod Control for the Lake County Mosquito Management Program pursuant to Section 388.201, Florida Statutes, and Rule 5E-13.027, Florida Administrative Code. The fiscal impact is \$32,467.65 (revenue/expenditure - 100 percent grant funded).</p>	DRURY
APPROVED	<p>Tab 39. Request from Transit Services approval of Contract 20-0922 with Advanced Commercial Contractors, Inc. (Eustis, FL) for safety and security upgrades to the Office of Transit Services Building. The fiscal impact for Fiscal Year 2021 is \$63,882.00 (expenditure - 100 percent CARES Act grant funded). Commission District 5.</p>	DRURY
APPROVED	<p>Tab 40. PUBLIC HEARING: Request approval to adopt and execute Ordinance 2020-48 amending Section 4.03.03, Land Development Regulations, to remove the minimum acreage requirement for a Planned Unit Development. There is no fiscal impact.</p>	MARSH

APPROVED	Tab 41. PUBLIC HEARING: Request approval and execution of Resolution 2020-174 for Solid Waste Assessment for the fiscal year beginning October 1, 2020, and approval of the rates of assessment and the assessment roll. The fiscal impact is \$14,768,077.00 (revenue).	BARKER
APPROVED	Tab 42. PUBLIC HEARING: Request approval and execution of Resolution 2020-175 for Fire Assessments for the fiscal year beginning October 1, 2020, approval of the rate of assessment, approval of the assessment roll, and providing for an effective date. The fiscal impact is \$23,302,221.00 (revenue).	BARKER
APPROVED	Tab 43. PUBLIC HEARING: Request approval of the Fiscal Year (FY) 2021-2025 Transportation Construction Program, which includes the funding of projects by utilizing Road Impact Fees, Federal/State Grants, Sales Tax Capital Projects - Public Works/Roads, and County Transportation Trust Funds. The estimated fiscal impact for FY 2021 is \$19,865,000.00 (expenditure).	DRURY
DISCUSSION	Tab 44. Discussion and direction on a permanent Civil Rights display to be located in the rotunda of the County Administration Building, as well as traveling displays for the Lake County Library System. The fiscal impact cannot be determined at this time.	DRURY
APPOINTMENTS/ APPROVED	Tab 45. Request approval to appoint members to the Elder Affairs Coordinating Council. There is one vacancy in District 2, one vacancy in District 4 and one vacancy at-large. 1. No applications were received from District 2. Ms. Cindy Terry for District 2. 2. Three applications were received from District 4: Thomas Lannert, Carla Osgood and Adam Stack. Ms. Carla Osgood for District 4. 3. Two applications were received for the at-large vacancy: Theresa Elliot (resides in District 3) and Cindy Terry (resides in District 3). If Theresa Elliot is selected, a waiver of ethical conflict must also be approved. Ms. Theresa Elliot for the At-Large representative, along with approval of an ethical conflict waiver for Ms. Elliott.	PARKS
FOR YOUR INFORMATION	Commr. Sullivan reiterated the need to determine funding for trails, and mentioned some trail projects that the Florida Department of Transportation (FDOT) was working on in the City of Umatilla area.	SULLIVAN

FOR YOUR INFORMATION	Commr. Parks thanked Mr. Fred Schneider, Public Works Director, and his team for their responsiveness in addressing some road safety issues within his district.	PARKS
FOR YOUR INFORMATION	Commr. Blake shared that the mayor from Waldorf, Germany had presented a beer stein to Astor in honor of Mr. John Jacob Astor, a German-American businessman from Waldorf, who came to the United States and whose descendant made the initial land purchase of the Astor area.	BLAKE
FOR YOUR INFORMATION	Commr. Blake expressed appreciation to Mr. Schneider for his responsiveness to citizens' concerns, and to Mr. Matulka for his efforts in assisting individuals with the grant application process.	BLAKE
FOR YOUR INFORMATION	Commr. Campione thanked the Public Works Department for assisting residents, and remarked that a traffic light was currently in the process of being installed at the corner of Britt Road and Wolf Branch Road. She also mentioned that installation of a traffic light at the corner of Britt Road and State Road (SR) 44 would hopefully begin in the fall with completion by next year.	CAMPIONE
APPROVED	<p><u>Tab 46. PUBLIC HEARING</u> Request approval to:</p> <ol style="list-style-type: none"> 1. Adopt Fiscal Year (FY) 2021 tentative millage rates for the Lake County General Countywide Levy at 5.0327 mills, the Lake County Voter Approved Debt Levy at 0.1100 mills, the Lake County Municipal Services Taxing Unit (MSTU) for Ambulance and Emergency Services Levy at 0.4629 mills, the Lake County MSTU for Stormwater, Parks and Roads Levy at 0.4957 mills, and the Lake County Fire Rescue MSTU Levy at 0.4704 mills. 2. Adopt an FY 2021 Tentative Budget for Lake County totaling \$489,083,839. 3. Announce that the final public hearing to adopt the FY 2021 budget and millage rates will be held September 29, 2020, at 5:05 p.m. in the County Commission Chambers at the Lake County Administration Building, 315 West Main Street, Tavares, Florida. 	BARKER