

BOARD ACTION
June 13, 2023

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| | <u>SPECIAL RECOGNITION – BUD BEUCHER</u> | SMITH |
| APPROVED | <u>Tab 1.</u> Request for approval of the minutes of the BCC Meetings of April 4, 2023 (Regular Meeting), April 11, 2023 (Regular Meeting) and April 19, 2023 (Special Meeting). | COONEY |
| | <p><u>CITIZEN QUESTION AND COMMENT PERIOD</u></p> <p>Ms. Cindy Newton, a resident of Commission District 4, opined that Lake County was unique, and mentioned that they had the Green Swamp, the Wekiva River Protection Area, the Wekiva Study Area, and three rural protection areas (RPAs). She opined that these areas had been coming under pressure for development, and that it threatened their natural resources and their economy. She opined that they needed to address the protections, and she expressed interest in reaching out to the State to come up with something as they continued to work locally in redoing the interlocal service boundary agreements (ISBAs) and joint planning agreements (JPAs). She also thanked the Board of County Commissioners (BCC) for their work, along with Commissioner Shields for having never seen him waver in his protection of the Green Swamp.</p> <p>Mr. Samuel Mehalick, a concerned citizen, relayed his understanding that the County had received grants to cover \$1.2 million of the Astor County Library project cost, and that the funds would expire at the end of the current year. He also indicated his understanding that the County claimed to be covering the remaining cost, which was around another \$1.2 million, and that private funding from the Astor Chamber of Commerce and other organizations had been given to support this project. He expressed concerns for County officials receiving preferred parking at the library, and for streets not having sidewalks where there was a library and a park. He relayed his understanding that the completion of the new library was expected by the end of the current year, and he asked what would happen if the funds were not used by the deadline and if the County would cover the cost of the entire grant funding. He also inquired if the County felt that the library was the best use of tax funding, and he opined that adding a drive-through would mean there would be more traffic on a road that was already unsafe for the public to travel on. He questioned if six months was enough time to complete this job during the rainy season, and he inquired why the cost of sidewalks was not added to the project. He also asked if it was the best use of County funds to place storm drains in the City of Mount Dora and if it would be better served in Astor, noting that the Federal Emergency Management Agency (FEMA) had recognized Astor as a national disaster area. He said that he had not seen Astor’s issues come up on any agenda, and he also expressed concerns for</p> | |

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| | <p>cleaning up a drainage ditch.</p> <p>Mr. Fred Costello, a recent appointee to the Elder Affairs Coordinating Council, indicated that he was involved in making reasonable efforts to assure quality of service in several areas including senior citizen centers, independent living and assisted living facilities (ALFs), and the service provider directory. He mentioned that the council had discussed a need to update the directory of services, and he indicated an interest in an opportunity to outsource the service provider directory to Seniors Blue Book. He relayed that he had a proposal to utilize Seniors Blue Book, noting that they were willing to look at the various categories in the service provider directory to ensure that they were covered in the Seniors Blue Book. He added that this was a nationwide publication, and that this book covered four counties in the Greater Orlando area. He elaborated that Lake County was included, and that Seniors Blue Book was willing to include Lake County more significantly. He also mentioned that at no cost, Seniors Blue Book was willing to publish and deliver the book, and to consider other service providers they could include in the Seniors Blue Book. He opined that this was an opportunity to provide continued quality of service with the distribution, and he volunteered to be involved with this group to ensure that seniors became aware of the large amount of resources in the county. He also mentioned that before the coronavirus disease 2019 (COVID-19) pandemic, Lake County Connection was dropping individuals off at the senior center in the City of Groveland. He elaborated that this was stopped and never started again, noting that they needed more volunteers and that they had to get the bus back in service. He said that he had reported this issue to the Groveland City Manager, who then contacted the County; furthermore, the bus was back in service within 48 hours. He indicated that they were also working on a way to receive feedback on the quality of services in ALFs.</p> | |
| <p>APPROVED</p> | <p>Tab 2. Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-4)</p> <ol style="list-style-type: none"> 1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office. 2. Notice is hereby provided of having received Annexation Ordinance 2023-09 from the City of Tavares. 3. Notice is hereby provided of having received Boundary Amendment Ordinance 2023-001 from the City of Fruitland Park. 4. Notice is hereby provided of having received the Avalon Groves | <p>COONEY</p> |

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| | Community Development District's FY 2024 Preliminary Budget/Public Hearing Resolution 2023-10. | |
| APPROVED | <p>Tab 3. Request from Management and Budget to recommend approval of the Veterans Treatment Intervention Program Agreement that provides financial support to Lake County for aid in felony and/or misdemeanor pretrial or post-adjudicatory veterans treatment intervention programs.</p> <p>The total estimated fiscal impact is \$88,750 (revenue). This includes revenue of \$17,750 in Fiscal Year 2023 and \$71,000 in Fiscal Year 2024. This is a cost reimbursement agreement based on actual expenses incurred by the County. The County will be reimbursed on a monthly basis by the State of Florida for the actual service-related expenditures.</p> | BARKER |
| APPROVED | <p>Tab 4. Request from Management and Budget to recommend approval of an amendment to the Interlocal Agreement with the Town of Montverde by increasing the allocation of American Rescue Plan Act funds to assist with the construction of the sewer infrastructure project.</p> | BARKER |
| APPROVED | <p>Tab 5. Request from Management and Budget to recommend approval:</p> <ol style="list-style-type: none"> 1. To advertise an Ordinance amending the Educational System Impact Fees; and 2. To approve and adopt the Lake County Schools Educational Facilities Update Study Final Report dated April 21, 2023. <p>The fiscal impact is undeterminable at this time.</p> | BARKER |
| APPROVED | <p>Tab 6. Request from Procurement Services to recommend approval:</p> <ol style="list-style-type: none"> 1. Of Contracts 23-723 for office supplies to Lakeshore Learning Materials, LLC (Carson, CA), Office Machine Services (Mount Dora, FL), Staples Contract & Commercial, LLC (Framingham, MA), and Vari Sales Corporation (Coppel, TX); and 2. To authorize the Office of Procurement Services to execute all supporting documentation. <p>The estimated annual fiscal impact is \$125,000 (expenditure). Annual expenditures will not exceed available funding in the fiscal year budget.</p> | BARKER |
| APPROVED | <p>Tab 7. Request from Facilities Management to recommend approval:</p> <ol style="list-style-type: none"> 1. Of using contract 22-458 with Skyline Elevators, Inc. (Groveland, FL) to modernize one hydraulic passenger elevator, located in the Sheriff Administration Building, 360 Ruby Street, Tavares; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. | SCHNEIDER |

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| | The estimated fiscal impact is \$124,367 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 3. | |
| APPROVED | Tab 8. Request from Housing and Community Services to recommend approval to advertise an Ordinance amending Section 11-38, Lake County Code, entitled <i>Homeless Mitigation Advisory Council</i> . There is no Fiscal Impact. | CHRISTIAN |
| APPROVED | Tab 9. Request from Public Works to recommend approval of a License Agreement with Florida Central Railroad Company (FCEN) to construct and maintain a stormwater pipe under the existing railroad track in Mount Dora. The fiscal impact is \$22,500 (expenditure) and is within the Fiscal Year 2023 Budget. Commission Districts 3 and 4. | SCHNEIDER |
| APPROVED | Tab 10. Request from Public Works to recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects. The fiscal impact is \$2,114.47 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2023 Budget. | SCHNEIDER |
| APPROVED | Tab 11. Request from Public Works to recommend adoption of Resolution 2023-69 to install stop signs and all way plaques on Greater Groves Boulevard at Greater Groves Boulevard, in the Clermont area. The fiscal impact is estimated at \$150 (expenditure) and is within, and will not exceed, the Fiscal Year 2023 Budget. Commission District 1. | SCHNEIDER |
| APPROVED | Tab 12. Request from Public Works to recommend adoption of Resolution 2023-70 accepting Crestavista Avenue "Part" (County Road No. 0654), Syracuse Drive "Part" (County Road No. 0656); Noto Avenue "Part" (County Road No. 0658A); and Marsala Street (County Road No. 0658B), as contained in Ridgeview Phase 3, into the County's maintenance system. These roads, totaling 0.45 miles, have an Annualized Average Maintenance Cost Impact of \$10,391.06 per year or \$207,821.10 over a 20 year life cycle. This is based on current costs for road maintenance efforts including road surface, curb and gutter, drainage systems, sidewalks and roadway tree trimming. The estimated annual fiscal impact is \$10,391.06 (expenditure), which is within the Fiscal Year 2023 Budget and will be included in future year budget requests. Commission District 1. | SCHNEIDER |

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| APPROVED | <p>Tab 13. Request from Transit Services to recommend approval:</p> <ol style="list-style-type: none"> 1. To apply for the Florida Department of Transportation’s Service Development Grant for Fiscal Year 2024-2027; and 2. To adopt supporting Resolution 2023-71 authorizing the signing and the submission of the Grant Application with supporting documents; and 3. To accept and implement the Grant Agreement, if awarded. <p>The estimated fiscal impact for Fiscal Year 2024-2027 is \$1,158,000 (revenue/expenditure - \$579,000 grant funded and \$579,000 in County funding).</p> | SCHNEIDER |
| APPROVED | <p>Tab 14. Request from Transit Services to recommend approval:</p> <ol style="list-style-type: none"> 1. Of the Memorandum of Agreement between the Florida Commission for the Transportation Disadvantaged and Lake County Board of County Commissioners; and 2. Of approval of the Florida Commission for the Transportation Disadvantaged Trip and Equipment Grant Application for Fiscal Year 2023-2024; and 3. To accept the Trip and Equipment Grant agreement for fiscal year 2023-2024, when awarded, and authorize the County Manager to execute the agreement and any other associated documents required to receive the grant funds; and 4. To adopt supporting Resolution 2023-72 for the submission of the Trip and Equipment Grant Application and Agreement for Fiscal Year 2023-2024. <p>The estimated fiscal impact is \$918,121 - \$826,310 (revenue/expenditure - grant funded) and \$91,811 (expenditure) in County funding.</p> | SCHNEIDER |
| DISCUSSION | <p>Tab 15. Discussion and direction regarding the Wolf Branch Innovation District design requirements and the Mount Dora Joint Planning Agreement.</p> | CAMPIONE |
| UPDATE | <p>Tab 16. Update from the Tax Collector's Office regarding a proposed governmental complex in the Four Corners area.</p> | SMITH |
| DISCUSSION | <p>Tab 17. Discussion and direction regarding the Supervisor of Elections Lease of the Sears Building in Leesburg.</p> | SMITH |
| PRESENTATION/ APPROVED | <p>Tab 18. Presentation and recommendation for approval to advertise an Ordinance creating Section 16.00.03, Chapter XVI, Lake County Code, Appendix E, Land Development Regulations, to be entitled <i>Regional Roadway Network Landscape Design Standards</i>, for portions of Wellness Way, Hancock Road, Schofield Road and County Road 455, within the Wellness Way Area Plan Boundaries.</p> <p>There is no fiscal impact. Commission Districts 1 and 2.</p> | SCHNEIDER |

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| APPROVED | <p><u>Tab 19. PUBLIC HEARING:</u> Recommend approval and adoption of Ordinance 2023-37 amending Chapter II, Division 5, Lake County Code, regarding the Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee. There is no fiscal impact.</p> | MARSH |
| APPROVED | <p><u>Tab 20. PUBLIC HEARING:</u> Recommend approval and adoption of Ordinance 2023-38 amending Section 24-8, Lake County Code, entitled Board Compensation, to establish compensation for the Lake County Water Authority. There is no fiscal impact.</p> <p>Approved with the modification to include monthly reporting by each member of the Lake County Water Authority (LCWA) Board indicating which events, meetings and activities they were engaged in on behalf of the LCWA.</p> | MARSH |
| WORKSHOP | <p><u>Tab 21.</u> Office of Fire Rescue and Emergency Medical Services Department Budget Workshop.</p> | CARPENTER |
| PRESENTATION | <p><u>Tab 23.</u> Presentation of the Fiscal Year 2024 Proposed Budget Summary.</p> | BARKER |
| PRESENTATION | <p><u>Tab 24.</u> Presentation of the 2023 Hurricane Season Outlook.</p> | CARPENTER |
| APPOINTMENTS/ APPROVED | <p><u>Tab 24.</u> Request approval to appoint members to the District 1, District 3, District 4 seats and a representative of the Lake County School Board on the Children's Services Council to serve a two-year term ending 5/14/2025 and approve applicable waivers.</p> <ul style="list-style-type: none"> • District 1 - Evelisse Bookhout (resides in District 1) • District 3 - Christie Mysinger (reappointment and waiver) • District 4 - Trella Mott (reappointment) • Lake County School Board Representative - Monica Hite (reappointment and waiver) | SMITH |
| FOR YOUR INFORMATION | <p>Commr. Shields mentioned that Mr. Ryan Ritchie, Director for the Office of Visit Lake, had informed him that the March 2023 Tourist Development Tax (TDT) collections of \$659,000 were the highest that the County had ever received in a month.</p> | SHIELDS |
| FOR YOUR INFORMATION | <p>Commr. Shields relayed that he, Ms. Jennifer Barker, County Manager, and Mr. Fred Schneider, Assistant County Manager, attended a quarterly meeting with the other Four Corners County Commissioners. He added that they were working on an interlocal agreement so that the items they were trying to</p> | SHIELDS |

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| | accomplish could proceed them. | |
| FOR YOUR INFORMATION | Commr. Shields said that later in the current day, Lake-Sumter State College (LSSC) was having a ribbon cutting in Four Corners and were getting started there while they were waiting for the library to be completed; additionally, he would be in attendance. | SHIELDS |
| FOR YOUR INFORMATION | Commr. Parks stated that all irrigation sources in Wellness Way could not utilize potable water sources, and he shared an article regarding the City of Zephyrhills where they had to halt a development because there was not enough water. He indicated that he did not want the County to get into a situation where they had a large growth opportunity for jobs without having enough water for it. | PARKS |
| FOR YOUR INFORMATION | Commr. Campione relayed that there had been an email from Ms. Pat Duncan with regards to the City of Eustis ISBA process. She said that she had reached out to Ms. Duncan about this, and she indicated her understanding that they would be meeting together and receiving public input; furthermore, no decisions had been made. She mentioned that they had not yet reached the point for public input, and that they were hoping to meet soon with the Mayor of Eustis and the Eustis City Manager. | CAMPIONE |
| FOR YOUR INFORMATION | Commr. Campione commented that the County was working toward an ordinance which would be an implementation of a countywide municipal services benefit unit (MSBU) for people who wanted to have a distributed wastewater treatment system (DWTS) as opposed to a septic tank. She relayed that there were currently six failing septic tank owners who wanted to move to a DWTS, and that Onsyte and RCM were ready to serve. She asked for consensus to have staff work with them ahead the ordinance being adopted, noting that there would be an agreement between the County and these property owners stating their obligations and that the County would be installing the system. She added that it would be something that could be recorded in the public records showing that they would be customers going forward and that they would be paying their fee which would cover the amount of cost up to the point that it went on the tax roll for their property. She opined that in light of the emergency situation, these individuals were either going to install another septic tank, or they would utilize this new approach which she opined was friendlier to the environment and the aquifer. | CAMPIONE |
| FOR YOUR INFORMATION | Commr. Blake indicated concerns for flags in the City of Tavares being at half-staff, and he questioned why they were constantly having their flags at half-staff, opining that it was demoralizing. He relayed that it was for a mass shooting which occurred seven years prior, and he opined that if it was going to have any significance, it had to be reserved for current national tragedies. | BLAKE |

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| | He expressed that he was prepared to ignore the flag policy at the County level and come up with their own policy which indicated that they were not going to fly their flags at half-staff in a state of mourning except for these major events. He added that he would be amicable with writing a letter to the City of Tavares asking them to do the same. | |
| FOR YOUR INFORMATION | Commr. Smith related that he had meetings with the Hawthorne at Leesburg and Plantation at Leesburg communities. | SMITH |
| FOR YOUR INFORMATION | Commr. Smith said that he also had a meeting with the Early Learning Coalition of Lake County. | SMITH |
| FOR YOUR INFORMATION | Commr. Smith mentioned the possibility of having the County Attorney's Office perform attorney services for the LCWA instead of having outside council, opining that this could be brought back to the BCC. | SMITH |
| FOR YOUR INFORMATION | Commr. Smith mentioned that it was Commissioner Parks' birthday, and he wished him Happy Birthday. | SMITH |
| FOR YOUR INFORMATION | Commr. Smith said that it was National Sewing Machine Day and National Clean Your Garden Day. | SMITH |