

BOARD ACTION
October 10, 2023

PRESENTATION	Tab 16. Presentation by Kylie Bryan on her Girls State Experience, per Commissioner Parks.	PARKS
	<p><u>EMPLOYEE AWARDS</u></p> <p><u>FIVE YEARS</u> Kerri Andrews, Financial Coordinator Public Works Department</p> <p>Chrystal Best, Financial Coordinator Circuit Judges</p> <p>Marcia Bush, Associate Director Office of Parks & Water Resources</p> <p>Mary Ezzell, Financial Analyst Office of Transit Services</p> <p>Susan Hopewell, Database 911 Specialist Office of Public Safety Support</p> <p>Lynn McGee, Financial Analyst Office of Planning & Zoning</p> <p><u>TEN YEARS</u> Timothy Gilbert, Road Maintenance Operator Public Works Department</p> <p>Benjamin Green, Fire Lieutenant/Paramedic Office of Fire Rescue</p> <p>Dustin Dart, Firefighter/Paramedic Office of Fire Rescue</p> <p>Bradley Hermesmen, Firefighter/ Paramedic Office of Fire Rescue</p> <p><u>FIFTEEN YEARS</u> Shane Strew, Recreation Coordinator Office of Parks & Trails</p>	KOVACS

	<p><u>QUARTERLY AWARDS</u> <u>EMPLOYEE OF THE QUARTER</u> Karen Snodgrass, Procurement Technician Office of Procurement Services</p> <p><u>SUPERVISOR OF THE QUARTER</u> Mike Olka, Senior Engineer Public Works Department</p> <p><u>T.E.A.M. OF THE QUARTER</u> <u>ROAD OPERATIONS – CDL TEAM</u> <u>Team Members:</u> Adam Sherk Donnie Gardner Chris Hicks Melanie Brown Steven Bowers</p>	
<p>APPROVED</p>	<p><u>Tab 1.</u> Request for approval of the minutes of the BCC Meetings of August 8, 2023 (Regular Meeting) and August 29, 2023 (Regular Meeting).</p>	<p>COONEY</p>
	<p><u>CITIZEN QUESTION AND COMMENT PERIOD</u></p> <p>Mr. Marty Proctor, a concerned citizen, opined that Lake County supported conservation and the preservation of open spaces, quality of life, wildlife, and water; however, he opined that there were issues with the current environment. He also opined that there was a difference in the business models for maintaining active parks and recreation and the preservation of wildlife and open spaces; therefore, he opined that a strategic plan should be considered and implemented to help preserve these open spaces and to determine what land was going to be suitable for preservation going forward. He related that the County had recently added 3,600 acres at Lake Norris and planned to purchase the remainder of Pine Meadows, which was a freshwater preserve that fed into Lake Eustis. He relayed that the County had acquired 7,700 acres of Lake County Water Authority property (LCWA), and opined that it was a tremendous amount of responsibility and a much different situation than parks and recreation. He opined that the conservation land business model did not drive tourism, but it enhanced the quality of life for current and future residents. He also opined that all this added land was too much for the existing organizational structure to manage, and mentioned that the County was considering reducing the number of members on the Parks, Recreation and Trails Advisory Board. He asked that the County create a strategic plan and appoint a team to manage conservation open lands.</p> <p>Ms. Deborah Shelley, a concerned citizen, opined that the County had</p>	

undertaken the following: the Yalaha-Lake Apopka Rural Protection Area (RPA) development; the joint planning agreement (JPA) process; the Whispering Hills and Hodges Reserve concessions; letters to the municipalities requesting JPAs; and additional meetings. She mentioned that the JPA with the City of Groveland said that the County and City sought to have compatible land uses adjacent to their common boundaries, and that the purpose of the Florida Interlocal Cooperation Act of 1969 was to influence the needs and development of local communities, opining that this included the RPAs and rural communities. She expressed concern about the latest version of the JPA, which did not mention RPAs, and said that it included interlocal service boundary agreement (ISBA) boundaries in the JPA, which included open water and wetlands. She relayed her understanding that Lake County's definition of open space excluded water bodies and wetlands, and that a project claiming to have 42 percent open space in the Yalaha-Lake Apopka Rural Protection Area had included open water in its calculation; additionally, there was no compatible land use adjacent to the existing rural communities. She opined that combining the ISBA boundaries into the JPA was not helpful because there were no improvements and no protections, and she asked that the County would modify the ISBA territory boundaries so that RPAs were not subject to annexation for high urban densities.

Mr. Banks Helfrich, a former Lake County Soil and Water Conservation District Chairperson and current candidate for State House of Representatives District 25, spoke about community. He mentioned that as an independent farmer, he had opened his farm to the community to learn about sustainability, and that it was open four times a month for the following activities: an energy panel; a farm tour, which was the second Saturday of every month; and other events from October 2023 to April 2024. He added that the next farm tour was on the following Saturday at 9:00 a.m.

Ms. Brittany Lerch, a resident of Lake County, commented that Number 2 Road was a dirt road created by farmers over 50 years ago and added to the county road system in the 1960s, and that the dimensions of the lanes were currently only seven and a half to nine feet wide; additionally, the County did not own the right of way for over two miles of this six mile road. She related that the road was paved in the 1980s with gravel and tar without being brought up to Florida's Green Book standards, and that it was not compliant with State or County standards for surface width, drainage systems, intersection and curve design, grades, or culverts. She mentioned that roads were designed to accommodate 15 types of vehicles; however, she opined that only one of those vehicles could fit within the travel lanes of Number 2 Road, and that towed trailers, tractor trailers, and school buses had to drive off the roadway or over the center line to travel this road. She opined that oncoming vehicles could not safely pass without one or both having to drive off the road. She remarked that the functional classification of Number 2

Road was a rural local road until 2003 when it was changed to a minor collector road without any improvements being made, and that the width of this road was up to 53 percent less than the minimum standard for a minor collector road, which changed the assumed capacity from 400 vehicles per day to 9,936 vehicles per day. She relayed that when she inquired about reclassifying it back to a rural local road, she was referred to the calculation by VHB, a Civil engineering company, based on the generalized service volume tables and Florida Department of Transportation (FDOT) Quality/Level of Service (Q/LOS) Handbook; however, the handbook said that the road must meet Florida Green Book minimum standards in order to apply those tables. She noted that the VHB consultant had told her that a detailed analysis was necessary to validate the actual operating conditions which may vary from this worksheet, and that a detailed analysis on Number 2 Road had not been done. She stated that those tables could not be used to calculate the capacity or level of service for Number 2 Road because it had been assumed that this road was built to minimum standards, and opined that this road would become more dangerous if proposed developments were allowed to connect to it and bring 4,000 more cars to this road. She asked that the County instruct staff to pursue the following actions: reverting the functional classification back to a rural local road; placing a moratorium on driveway and road access permits until a detailed analysis could be completed; distributing the analysis to the City of Leesburg and the Town of Howey-in-the-Hills; and denying driveway permits onto Number 2 Road on the basis that the road did not meet State and County standards.

Ms. Sandy Russ, a resident of Lake County, opined that Number 2 Road did not meet the criteria of a minor collector road, and that the proposed development plans included access points from Number 2 Road, noting that a second access point was required due to the large number of homes included in these developments. She related that the development plans noted that Number 2 Road access points would also include turn lanes, and opined that this indicated high travel volumes. She remarked that the Town of Howey-in-the-Hills Comprehensive Plan (Comp Plan) identified future issues with State Road (SR) 19 due to new growth, and that the plan to address these issues was to require the two new developments to include new roads to connect Number 2 Road with SR 19, opining that it would significantly increase the traffic on Number 2 Road. She opined that since the classification of Number 2 Road was incorrect, any traffic analysis involving this road would be inaccurate, and that it would be prudent for any proposed development which utilized Number 2 Road to be placed on hold. She opined that Number 2 Road needed to be reanalyzed, and that once this road was reclassified, any Comp Plans, concurrency management system plans, ISBAs, and RPAs which included transportation data for Number 2 Road would need to be reviewed and revised accordingly. She commented that the area served by Number 2 Road was rural, and that a large portion of land

	<p>surrounding this road was included in the Yalaha-Lake Apopka RPA, which was important for sustaining the long term rural character of Lake County and preventing urban sprawl. She opined that the rural areas needed to be preserved and protected, and that allowing large developments to encroach into their rural lands would erode the natural beauty and peacefulness of these areas.</p>	
UPDATE	<p><u>CANINE PNEUMOVIRUS UPDATE</u> Ms. Whitney Boylston, Director for the Office of Animal Services, stated that the Lake County Animal Shelter was experiencing an outbreak of Canine Pneumovirus, which was identified by uncharacteristic respiratory symptoms in some of the dogs and confirmed via polymerase chain reaction (PCR) testing results on September 29, 2023. She related that Dr. Cynda Crawford, an infectious disease expert with the University of Florida (UF) Shelter Medicine Program, had consulted with their team on the disease response, mitigation, and recovery plan, and that they had limited their shelter operations in conjunction with the Lake County Sheriff’s Office (LCSO) to establish a clean break, which would allow them to house emergency intakes of dogs and keep them safe and away from the virus. She commented that they had not experienced any loss of life, which was not caused by the virus but by a secondary bacterial infection that led to pneumonia, and noted that they were monitoring their dogs very closely for progression of the disease and ensuring that they were staying as healthy and happy as possible through this illness.</p>	CARPENTER
PROCLAMATION /APPROVED	<p><u>Tab 2.</u> Recommend approval of Florida Native Plant Society Proclamation 2023-117, per Commissioner Parks.</p>	PARKS
PROCLAMATION /APPROVED	<p><u>Tab 3.</u> Recommend approval and presentation of the White Cane Safety Day Proclamation 2023-118, per Commissioner Parks.</p>	PARKS
APPROVED	<p><u>Tab 4.</u> Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-10)</p> <ol style="list-style-type: none"> 1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office. 2. Notice is hereby provided of having received Annexation Ordinance 2023-12, Small Scale Comprehensive Plan Amendment Ordinance 2023-13, and Rezoning Ordinance 2023-14 from the City of Umatilla. 3. Notice is hereby provided of having received the Fiscal Year 2023/2024 final adopted budget for the Arlington Ridge Community 	COONEY

	<p>Development District for purposes of disclosure information pursuant to Section 189.016 (4), Florida Statutes.</p> <p>4. Notice is hereby provided of having received the Fiscal Year 2024 budget Resolution 2023-14 for the Avalon Groves Community Development District.</p> <p>5. Notice is hereby provided of having received Land Use Designation Amendment Ordinance 2023-16, and Zoning Reclassification Ordinance 2023-17 from the City of Umatilla.</p> <p>6. Notice is hereby provided of having received the Greater Lakes/Sawgrass Bay Community Development District adopted budget for Fiscal Year 2023/2024 in accordance with Section 190.008(b), Florida Statutes, for purposes of disclosure and information.</p> <p>7. Notice is hereby provided of having received the Lake Emma Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.</p> <p>8. Notice is hereby provided of having received the Lake Harris Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.</p> <p>9. Notice is hereby provided of having received the Hicks Ditch Community Development District annual meeting schedule for Fiscal Year 2024 in accordance with Chapter 189.015, Florida Statutes, for purposes of disclosure and information only.</p> <p>10. Notice is hereby provided of having received the City of Eustis FY 2023-24 adopted budget.</p>	
APPROVED	<p>Tab 5. Request from County Attorney to recommend approval:</p> <p>1. Of Purchase Agreement and Release of All Claims between Blackwater Creek Enterprise, LLC and Lake County; and</p> <p>2. Of a budget transfer reallocating \$420,000 from General Fund reserves for the settlement payment.</p> <p>The fiscal impact is \$420,000 (expenditure).</p>	MARSH
APPROVED	<p>Tab 6. Request from County Manager to recommend approval of Assignment and Assumption of Maintenance Obligations by The Villages</p>	BARKER

	<p>Land Company, LLC, and The Villages Development Company, LLC, and Village Community Development District NO. 14 for roadway improvements related to stormwater retention improvements as set forth in Section 4.b, and landscaping as set forth in Section 9.a of the Agreement.</p> <p>The fiscal impact is \$5,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 5.</p>	
APPROVED	<p>Tab 7. Request from Planning and Zoning to recommend approval to advertise an Ordinance amending Article IV, Division 2, Chapter 2, Lake County Code, entitled Mt. Plymouth-Sorrento Community Redevelopment Advisory Committee. There is no fiscal impact.</p>	STERN
APPROVED	<p>Tab 8. Request from Emergency Medical Services to recommend approval:</p> <ol style="list-style-type: none"> 1. To participate in Year 4 of the Intergovernmental Transfer Program with the State of Florida for Medicaid Managed Care Transports; and 2. To authorize continued participation in future program years unless the County Manager determines future participation is not in the best interests of the County; and 3. To authorize the County Manager to execute all required agreements or documents for each year of participation. <p>The fiscal impact for Year 4 of the Program is \$1,739,291.31 (\$2,849,907.88 (revenue) and \$1,110,616.57 (expenditure)). The anticipated fiscal impact for Year 5 of the Program is \$2,337,428.89 (\$4,032,831.07 (revenue) and \$1,695,402.18 (expenditure)).</p>	CARPENTER
APPROVED	<p>Tab 9. Request from Public Works to recommend approval:</p> <ol style="list-style-type: none"> 1. Of a Local Agency Program Supplemental agreement; and 2. To adopt supporting Resolution 2023-134 with the Florida Department of Transportation (FDOT) regarding funding the construction and inspection services for County Road 42 from the Marion County line to State Road 44 in the Altoona area. <p>The estimated fiscal impact is \$243,742 (revenue/expenditure – 100 percent grant funded) and is within, and will not exceed, the Fiscal year 2024 Budget. Commission District 4.</p>	SCHNEIDER
APPROVED	<p>Tab 10. Request from Public Works to recommend approval:</p> <ol style="list-style-type: none"> 1. To utilize Contract 22-931E with Tierra, Inc. (Winter Garden, FL) to provide Construction Engineering Inspection Services for the CR 441-19A Eudora Roundabout project; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. 	SCHNEIDER

	The estimated fiscal impact is \$386,100 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 3 and 4.	
APPROVED	<p>Tab 11. Request from Public Works to recommend approval:</p> <ol style="list-style-type: none"> 1. Of a Federally Funded agreement with the United States Department of Housing and Urban Development (HUD); and 2. To adopt supporting Resolution 2023-135 with HUD regarding funding final design and Construction Engineering Inspection (CEI) for Citrus Grove Road Phase II, in the Minneola area; and 3. To authorize the County Manager to sign future documents related to this grant. <p>The estimated fiscal impact is \$1,000,000 (revenue/expenditure – 100 percent grant funded) and is included in the Fiscal year 2024 Budget. Commission District 2.</p>	SCHNEIDER
APPROVED	<p>Tab 12. Request from Public Works to recommend approval:</p> <ol style="list-style-type: none"> 1. To delegate authority to the County Manager to execute a Task Order for Contract 21-0901B with Kleinfelder Southeast, Inc. (Mount Dora); and 2. To authorize the Office of Procurement Services to execute all supporting documentation. <p>The fiscal impact is \$89,479.27 and is within, and will not exceed, the Fiscal Year 2024 Budget. Commission District 2.</p>	SCHNEIDER
APPROVED	<p>ADDENDUM CONSENT Tab 21. Request from County Manager to recommend approval of Resolution 2023-136 instructing the Lake County Tax Collector to not mail tax notices to a taxpayer if the amount of taxes shown on the tax notice is less than Sixteen Dollars (\$16.00), and instructing the Lake County Property Appraiser not to make an extension on the tax roll for any parcel for which the tax amount would be less than Sixteen Dollars (\$16.00).</p> <p>The fiscal impact cannot be determined at this time.</p>	BARKER
APPROVED	<p>ADDENDUM CONSENT Tab 22. Request from Management and Budget to recommend approval of reimbursement for the Lake County Sheriff's Office \$2.50 Education Trust Fund for Fiscal Year 2023. The fiscal impact is \$85,490.67 (expenditure) and is within the Fiscal Year 2023 Budget.</p>	BARKER
DISCUSSION	<p>Tab 18. Discussion and direction regarding the Supervisor of Elections Facility on the following items:</p> <ol style="list-style-type: none"> 1. Termination of the Sears Lease; 2. Purchase of the Existing Facility in Tavares; 3. Construction of a New Facility on the Lane Park property; 	BARKER

	<p>4. Termination of the Construction Manager and Architect agreements and authorization for County Manager to execute documents required to terminate agreements; and</p> <p>5. Approval of a Lease Agreement with Boukalis Development of St. Petersburg, L.L.C. (Eustis Shopping Plaza) with limited termination options.</p> <p>The Board gave consensus to keep the Sears Lease.</p> <p>The Board approved to terminate the Construction Manager and Architect agreements on the advice of legal counsel and to authorize the County Manager to execute the required documents.</p> <p>The Board approved to rebid for a Construction Manager and Architect as expeditiously as possible.</p> <p>The Board approved to terminate the purchase of the existing facility in Tavares.</p>	
APPROVED	<p>Tab 17. Recommend approval to provide a Technical Assistance Request Letter to the Trust for Public Land and The Nature Conservancy.</p>	PARKS
PRESENTATION/ APPROVED	<p>Tab 13. Update on the 2024 Legislative Priorities.</p> <p>The Board approved the additional priorities with revised language, including legislative assistance in funding for an alternative water supply, and combining the first two for support of the Florida Forever and the Florida Communities Trust (FCT) legislative priority as well as participation in the wildlife corridor.</p>	BARKER
APPROVED	<p>Tab 14. PUBLIC HEARING: Recommend approval and adoption of Ordinance 2023-61 amending Section 9.07.00, and Section 14.15.03, Lake County Code, Appendix E, Land Development Regulations, regarding Floodplain Management. This Ordinance is required in order to comply with federal requirements for floodplain regulation. There is no fiscal impact.</p>	MARSH
APPROVED	<p>Tab 15. PUBLIC HEARING: Recommend approval and adoption of Ordinance 2023-62 amending Article II, Chapter 16, Lake County Code, entitled Parks, Recreation and Trails Advisory Board, regarding membership. There is no fiscal impact.</p>	MARSH
APPROVED	<p>Tab 19. Authorize the approval and use of \$1,950,000 in American Rescue Plan Act of 2021 (ARPA) funds to construct an affordable housing project dedicated to veterans and seniors at the property located at 28123 County Road 561, in Tavares (previous Animal Shelter).</p>	CHRISTIAN

<p>APPOINTMENTS/ APPROVED</p>	<p>Tab 20. Recommend approval of appointing new members to the Homeless Mitigation Advisory Council with applicable waivers.</p> <p>1. One (1) named designee representing a law enforcement agency in Lake County to serve a two-year term ending September 30, 2025. (Chief Craig Capri, Eustis Police Department)</p> <p>2. One (1) named designee with experience in assisting victims of domestic violence to serve a one-year term ending September 30, 2024. (Stephen Shylkofski)</p> <p>The Board approved Mr. Stephen Shylkofski as a designee with experience in assisting victims of domestic violence to serve a one-year term ending September 30, 2024, and to table the appointment of a designee representing a law enforcement agency in Lake County.</p>	<p>CAMPIONE</p>
<p>FOR YOUR INFORMATION</p>	<p>Ms. Marsh stated that there was a potential bill that had not yet been filed for the 2024 session that would require local governments to create an expedited plat approval and building permit process, noting that it was not tied to affordable housing projects. She explained that the bill would require each local government to present to the State a program to expedite every residential subdivision that was submitted and then issue building permits for up to 50 percent of the lots in that subdivision before the final plats had been approved, noting that there would still have to be staff review time for preliminary plats. She related that it would require builders to provide a performance and payment bond of up to 120 percent of the estimated improvements for infrastructure and utilities, and that it would allow builders to sell those home sites under contract. She relayed that this would cause issues for staff because the County was already inundated with development applications, and that if the County had issued 50 percent of a subdivision's building permits to build these structures and something happened to that developer, there may be issues with homebuyers not being able to obtain a certificate of occupancy (CO), infrastructure not being in place, and working with a bonding company, which was very time consuming. She noted that the Florida Association of Counties (FAC) was seeking comments from local governments, and that she had circulated this information to the following: the Public Works Department; the Office of Planning and Zoning; the Lake County Health Department; the Lake County Property Appraiser; and the Lake County Tax Collector. She relayed that she had already received some comments, and that she would submit them to FAC on the current day. She mentioned that if the Board wanted to reach out to FAC or had comments, then this could also be done, noting that if this was filed and the Governor approved it, it could cause a strain on the staff to expedite every residential subdivision that came to Lake County.</p>	<p>MARSH</p>
<p>FOR YOUR INFORMATION</p>	<p>Commr. Shields mentioned that he attended a Tourist Development Council (TDC) meeting on the previous day.</p>	<p>SHIELDS</p>

FOR YOUR INFORMATION	Commr. Shields relayed that he attended a Four Corners meeting with Commissioners from the other three Counties, and that they were working on a governance model for the Four Corners area.	SHIELDS
FOR YOUR INFORMATION	Commr. Shields stated that he attended an affordable housing summit in the City of Clermont in the prior week.	SHIELDS
FOR YOUR INFORMATION	Commr. Shields commented that he attended the business incubator event in the City of Eustis, opining that it was a great event.	SHIELDS
FOR YOUR INFORMATION	Commr. Shields related that Schofield Road was currently connected to Orange County, and that in this area there was the Orlando College of Osteopathic Medicine (OCOM) being finished, where one could become a doctor locally.	SHIELDS
FOR YOUR INFORMATION	Commr. Parks questioned if the County could utilize part of the Sears building to lease out as a meeting space.	PARKS
FOR YOUR INFORMATION	Commr. Parks remarked that his thoughts and prayers were with those who were attacked in Israel and their families, noting that there was going to be a rally on the current day in the City of Groveland.	PARKS
FOR YOUR INFORMATION	Commr. Campione stated that she supported the people of Israel, and she hoped that national leadership would do what was necessary to protect our civilization.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione commented that she had also attended the business incubator event in the City of Eustis, noting that it was a partnership between Lake County, the University of Central Florida (UCF), the City of Eustis, and MEGA Properties LLC. She relayed that it was for entrepreneurs and those looking for help with a new business or idea they wanted to pursue, and that there were people there with technical expertise to help them with launching new businesses, opining that this was good for the entire county.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione relayed that there was a motorcycle ride at Camp Boggy Creek to raise money for campers and to support their program, noting that young people with illnesses and various conditions could go there for a week or two of camp and enjoy the fishing ponds, a swimming pool, and camp crafts.	CAMPIONE
FOR YOUR INFORMATION	Commr. Campione wondered if the County could explore how expensive it would be to make 5,000 square feet secure in the Sears building, opining that the County could use that for storage for the Supervisor of Elections.	CAMPIONE

FOR YOUR INFORMATION	Commr. Blake mentioned that there was a University of Florida Institute of Food and Agricultural Sciences (UF/IFAS) board meeting on the previous week, and opined that they were doing a good job for the county and had great staff and programming.	BLAKE
FOR YOUR INFORMATION	Commr. Smith related that he spoke to a representative of the Dolly Parton Imagination Library, which was a library that gave free books to children to help start a reading program.	SMITH
FOR YOUR INFORMATION	Commr. Smith said that he attended the Early Learning Coalition of Lake County (ELCLC) meeting, and noted that there was a scarecrow competition going on to help raise money for this organization.	SMITH
FOR YOUR INFORMATION	Commr. Smith commented he was glad to be part of the business incubator, and opined that it was one of the best in the country because of the participation of UCF.	SMITH
FOR YOUR INFORMATION	Commr. Smith remarked that the City of Tavares and Lake County were part of the America in Bloom project, and that one of the awards received by the City of Tavares was for the coolest downtown per population size.	SMITH
FOR YOUR INFORMATION	Commr. Smith related that it was National Walk to a Park Day, and he said that one could walk to Wooten Park or the Tavares Ecological Park.	SMITH