

BOARD ACTION
January 9, 2024

	<p><u>EMPLOYEE AWARDS</u></p> <p><u>FIVE YEARS</u> Allyson Griffin, Office Associate III Office of Fleet Management</p> <p>Bradford Keough, Systems Support Technician Office of Public Safety Support</p> <p>Brian Curran, Firefighter/Paramedic Office of Fire Rescue</p> <p>Ronald Falanga, Office of Procurement Services Director Office of Procurement Services</p> <p>Joshua Kibler, Firefighter/Paramedic Office of Fire Rescue</p> <p>Laura Layfield, Office Associate V Office of Animal Services</p> <p>Joshua McPherson, Firefighter/EMT Office of Fire Rescue</p> <p>William Ponko, Senior Contracting Officer Office of Procurement Services</p> <p>Elisa Yanes, Chief Fire Inspector/Plans Examiner Office of Building Services</p> <p><u>TEN YEARS</u> Fred Martin, Senior Plans Examiner Office of Building Services</p> <p>Shane Helton, Fire Lieutenant/EMT Office of Fire Rescue</p> <p>Justin Walker, Mosquito Supervisor Public Works, Mosquito Management</p> <p><u>TWENTY YEARS</u> Darrell Collier, Firefighter/EMT Office of Fire Rescue</p>	KOVACS
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	<p>Ramon Hernandez, Firefighter/EMT Office of Fire Rescue</p> <p>Melving Isaac-Jimenez, Engineer II Office of Parks and Trails</p> <p>Brent Muse, Fire Lieutenant/EMT Office of Fire Rescue</p> <p>Clayton Vaughn, Fire Lieutenant/EMT Office of Fire Rescue</p> <p>Scott Woodruff, Fire Lieutenant/EMT Office of Fire Rescue</p> <p><u>TWENTY-FIVE YEARS</u> William Tillery, Fire Lieutenant/EMT Office of Fire Rescue</p> <p><u>QUARTERLY AWARDS</u> <u>EMPLOYEE OF THE QUARTER</u> Tyler Albers, Videographer Office of Communications</p> <p><u>SUPERVISOR OF THE QUARTER</u> Justin Elkins, Associate Director Office of Water Resources</p> <p><u>T.E.A.M. OF THE QUARTER</u> <u>Office of Public Safety Support</u> Michael Goodwin, Installation and Maintenance Technician Zachary Totton, Installation & Maintenance Technician</p> <p><u>Office of Solid Waste</u> Mario Chatman, Hazardous Waste Technician Zachary Waller, Hazardous Waste Technician</p> <p><u>Office of Facilities Maintenance</u> Terry Bruce, Maintenance Worker II William Campbell, Parts & Supply Technician</p> <p><u>Office of Animal Services</u> Anthony Smejek, Office Associate I Diane Hagan, Veterinary Technician</p>	
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Elise Clifford, Veterinary Technician
Tia Waryas, Veterinary Technician II
Jennifer Mohr, Animal Care Coordinator
Laura Layfield, Office Associate V
Whitney Boylston, Director
Chelsey Nicholson, Lead Animal Care Technician
Lauren Rasor, Lead Animal Care Technician

Office of Fleet Management

Larry Higgins, Mechanic II
Timothy Chastain, Lead Mechanic
Roger Miller, Mechanic II

Office of Communications

Cierra Danko, Senior Graphic Designer

Office of County Manager

Thomas Carpenter, Assistant County Manager

Office of Emergency Management

Megan Milanese, Director
Nicholas Gerth, Deputy Director

ANNUAL AWARDS

EXCELLENCE IN SERVICE AWARD

BUILDING SERVICES LICENSING TEAM

Office of Building Services

Michael Roden, Licensing Investigator
Jimmie Hobby, Licensing Investigator
Holman Horton, Licensing Investigator
Daniel Provencher, Licensing Investigator
Chelsey Aitken, Public Hearing Associate
Jay Vaughn, Chief Licensing Investigator

PROCESS IMPROVEMENT AWARD

FLEET AND SOLID WASTE TEST TEAM

Office of Fleet Management

Joseph Blackwell, Director
Paul Rade, Supervisor
Allyson Griffin, Office Associate III
Roberto Rodriguez, Financial Coordinator
Devon Lynch Makin, Mechanic II
Richard Sullivan, Mechanic II
Larry Higgins, Mechanic II
Roger Miller, Mechanic II

	<p>Timothy Chastain, Lead Mechanic Floyd Bush, Lead Mechanic</p> <p><u>Office of Solid Waste</u> Johnny Taylor, Hazardous Waste & E-Cycling Supervisor Jimmy Wise, Solid Waste Coordinator Brad Leeds, Environmental Waste Technician Aslot Auguste, Equipment Operator III Steven Cates, Equipment Operator III Gerald Patrick, Environmental Waste Technician Todd Myers, Environmental Waste Technician James Kennedy, Environmental Waste Technician</p>	
<p>APPROVED</p>	<p><u>Tab 1.</u> Request for approval of the minutes of the BCC Meeting of November 14, 2023 (Regular Meeting).</p>	<p>COONEY</p>
	<p><u>CITIZEN QUESTION AND COMMENT PERIOD</u></p> <p>Mr. Joseph Bishop, Forestry Supervisor with the Florida Forest Service, stated that he was in attendance to announce a public hearing date for the State Forest Management Plan, and noted that the Florida Department of Agriculture and Consumer Services, Florida Forest Service, had compiled an initial working draft of the Seminole State Forest 10 year resource land management plan. He explained that Florida Statute required state land management agencies to develop their land management plans with the input of a land management advisory group, and that state law required the advisory group to conduct the public hearing. He related that the objectives of the public hearing were to present the draft management plan with a focus on issues, goals, objectives, and strategies, and to receive feedback from the public and stakeholders on the plan. He relayed that the public hearing was scheduled for February 1, 2024 at 10:30 a.m., and would be held at Camp Boggy Creek, 30500 Brantley Branch Road, Eustis, Florida, noting that special accommodations for the disabled should be requested in writing from the Seminole State Forest Visitor Center at least 72 hours in advance of these proceedings. He commented that copies of the working draft of the plan and the management perspectives were available before the date of the public hearing online at fdacs.gov/news-events/event-calendar, by contacting the Seminole State Forest Visitor Center in writing, or by calling himself at 352-589-1762.</p> <p>Mr. Banks Helfrich, an independent farmer, and a former Lake County Soil and Water Conservation District Chairperson and current candidate for the State House of Representatives District 25, spoke about purpose, and mentioned that there were organizations whose purpose was to serve the community, such as Find, Feed and Restore and Habitat for Humanity. He</p>	

	related that the City of Groveland adopted a dark skies initiative, opining that this had made it a pioneer of dark skies. He stated that his purpose was to help others and to teach sustainability to the community, and noted that once a month he offered farm tours and other events, such as making herbal medicine and tinctures, growing a food forest, and making tapas from the garden. He relayed that events could be found on Eventbrite under “Here on the Farm.”	
APPROVED	<p>Tab 2. Approval of Clerk of the Circuit Court and Comptroller’s Consent Agenda (Items 1-2).</p> <ol style="list-style-type: none"> 1. Notice is hereby provided of warrants paid prior to this meeting, pursuant to Chapter 136.06 (1) of the Florida Statutes, which shall be incorporated into the Minutes and filed in the Board Support Division of the Clerk's Office. 2. Notice is hereby provided that the City of Umatilla approved the following ordinances at the November 21, 2023 City Council meeting: Ordinance 2023-22; Ordinance 2023-23; Ordinance 2023-24; Ordinance 2023-25; Ordinance 2023-26; and Ordinance 2023-27. Additionally, the following ordinances were approved at the December 5, 2023 City Council meeting: Ordinance 2023-19; Ordinance 2023-20; and Ordinance 2023-21. 	COONEY
APPROVED	<p>Tab 3. Request from County Attorney to recommend approval and adoption of Resolution 2024-2 supporting the proposed 2024 Legislative changes of Senate Bill 660 and House Bill 273 seeking to establish a public records' exemption for personal identifying information of persons who foster, adopt, or otherwise receive legal custody of an animal from an animal shelter or animal control Agency. There is no fiscal impact.</p>	MARSH
APPROVED	<p>Tab 4. Request from County Attorney to recommend approval for the County Manager, or designee, to execute a Waiver of Account, Portions of Petition for Discharge and Service of Petition for Discharge; Receipt of Beneficiary and Consent to Discharge and any subsequent documentation required to disburse funds to the Animal Shelter in the Anne M. Marchetti Revocable Living Trust UAD December 10, 2018.</p> <p>The estimated fiscal impact is \$132,202.28 (revenue).</p>	MARSH
APPROVED	<p>Tab 5. Request from County Manager to recommend approval to cancel the February 6, 2024, Board of County Commissioners meeting. The January Planning & Zoning Board meeting was canceled and there are no zoning cases to present to the Board.</p>	BARKER

APPROVED	<p>Tab 6. Request from Management and Budget to recommend approval of reimbursement to the Lake County Sheriff's Office from the Fiscal Year 2023 State Law Enforcement Trust Fund for expenditures authorized under the Florida Contraband Forfeiture Act. The fiscal impact is \$168,548.01 (expenditure).</p>	BARKER
APPROVED	<p>Tab 7. Request from Management and Budget to recommend approval of a Sub-Recipient Agreement between Habitat for Humanity of Lake-Sumter, Florida, Inc., and Lake County for disbursement of American Rescue Plan Act (ARPA) Funds.</p> <p>The fiscal impact is \$400,000 (expenditure - 100 percent grant funded). Commission District 4.</p>	BARKER
APPROVED	<p>Tab 8. Request from Procurement Services to recommend approval to declare items as surplus and authorize removal from the County's fixed asset inventory of record. The fiscal impact (revenue) cannot be determined at this time.</p>	BARKER
APPROVED	<p>Tab 9. Request from Fire Rescue to recommend approval:</p> <ol style="list-style-type: none"> 1. Of an application and corresponding Resolution 2024-3 for a Florida Department of Health Emergency Medical Services Grant; and 2. To accept grant funding if awarded; and 3. To authorize the Chairman to execute the grant application and supporting resolution. <p>The fiscal impact is \$33,179.90 (revenue/expenditure - 100 percent grant funded).</p>	CARPENTER
APPROVED	<p>Tab 10. Request from Housing and Community Services to recommend approval:</p> <ol style="list-style-type: none"> 1. Of a Sub-Recipient Agreement with the Housing Authority of the City of Eustis for Community Development Block Grant Fiscal Year 2023-2024 to build a laundry facility to be used by public housing residents.; and 2. Of a budget transfer in the amount of \$214,000 from Aids to Private Organizations to Aids to Private Organizations-Eustis Housing Authority Laundry Project. <p>The fiscal impact shall not exceed \$214,000 (expenditure - 100 percent CDBG funded).</p>	CHRISTIAN
APPROVED	<p>Tab 11. Request from Solid Waste to recommend approval:</p> <ol style="list-style-type: none"> 1. Of Contract 24-916 for Fully Automatic Bear Resistant Trash Cans to Northland Products, Inc. (Prescott, AZ); and 2. To authorize the Office of Procurement Services to execute all supporting 	SCHNEIDER

	<p>documentation.</p> <p>The estimated fiscal impact is \$512,764 (expenditure - \$300,000 in ARPA funding and \$212,764 in the Landfill Fund) and is within the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in future fiscal years.</p>	
APPROVED	<p>Tab 12. Request from Facilities Management to recommend approval:</p> <ol style="list-style-type: none"> 1. Of Contract 23-923 with Blackwater Construction Services, LLC (Gainesville, FL) for the construction and renovation of Fire Station 109; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. <p>The estimated fiscal impact is \$2,500,000 (expenditure - \$2,171,432 plus \$328,568 for contingency purposes). Commission District 1.</p>	SCHNEIDER
APPROVED	<p>Tab 13. Request from Facilities Management to recommend approval:</p> <ol style="list-style-type: none"> 1. To utilize Contract 23-417 with Randall Mechanical (Apopka, FL), to install clean agent fire suppression systems at courthouse evidence rooms; and 2. To authorize the Office of Procurement Services to execute all supporting documentation; and 3. Of a budget transfer in the amount of \$93,150 to reallocate funds from Facilities Improvements Other Than Buildings to Facilities Buildings. <p>The fiscal impact is \$93,150 (expenditure). Commission District 3.</p>	SCHNEIDER
APPROVED	<p>Tab 14. Request from Facilities Management to recommend approval:</p> <ol style="list-style-type: none"> 1. Of Contract 24-902 with Blackwater Construction Services LLC (Gainesville, FL) for the one-time renovation of the Fleet Building; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. <p>The estimated fiscal impact is \$2,608,000 (expenditure - \$2,267,784 plus \$340,216 for contingency purposes). Commission District 1.</p>	SCHNEIDER
APPROVED	<p>Tab 15. Request from Fleet Management to recommend approval:</p> <ol style="list-style-type: none"> 1. To allow for an increase to the annual expenditure for Contract 22-502 for Fuel Card Services, with WEX Bank; and 2. To authorize the Office of Procurement Services to execute all supporting documentation. <p>The estimated fiscal impact is \$800,000 (expenditure) and is within, and will not exceed, the Fiscal Year 2024 Budget. Annual expenditures will not exceed available funding in future fiscal years.</p>	SCHNEIDER

APPROVED	<p>Tab 16. Request from Public Works to recommend approval to accept public Right of Way and Easement Deeds that have been secured in conjunction with development, roadway, and stormwater projects.</p> <p>The fiscal impact is \$343.30 (expenditure – recording fees) and is within, and will not exceed, the Fiscal Year 2024 Budget.</p>	SCHNEIDER
APPROVED	<p>Tab 17. Request from Public Works to recommend approval to accept the final plat for Sanctuary Phase 3B and all areas dedicated to the public as shown on Sanctuary Phase 3B final plat.</p> <p>The fiscal impact is \$1,551 (revenue - final plat application fee) and there is no annual maintenance cost as the roads within the subdivision are private. Commission District 1.</p>	SCHNEIDER
APPROVED	<p>Tab 18. Request from Transit Services to recommend approval of The Office of Transit Services Title VI Plan. There is no fiscal impact.</p>	SCHNEIDER
APPROVED	<p>Tab 19. Request from Transit Services to recommend approval:</p> <ol style="list-style-type: none"> 1. To apply to the Florida Department of Transportation (FDOT) under the Section 5311 Operating Grant Program for Fiscal Year 2025; and 2. To adopt Supporting Resolution 2024-4 authorizing the signing and submission of the Grant Application and Supporting Documents. <p>The estimated fiscal impact is \$800,000 - \$400,000 (revenue/expenditure - FDOT grant funded) and \$400,000 (expenditure), if awarded.</p>	SCHNEIDER
APPROVED	<p>Tab 20. Request from Transit Services to recommend approval:</p> <ol style="list-style-type: none"> 1. To apply to the Florida Department of Transportation (FDOT) under the Section 5310 Capital and Operating Grant Program for Fiscal Year 2025; and 2. To adopt Supporting Resolution 2024-5 authorizing the signing and submission of the Grant Application and Supporting Documents; and 3. To procure vehicles under the State’s bid list through FDOT’s Transit Research Inspection Procurement Services (TRIPS) program. <p>The estimated fiscal impact is \$1,560,460 - \$1,084,414 (revenue/expenditure - FDOT grant funding), and \$476,046 (expenditure), if awarded.</p>	SCHNEIDER
APPROVED	<p>Tab 21. Request from Transit Services to recommend approval:</p> <ol style="list-style-type: none"> 1. To accept the Federal Transit Administration’s Section 5339 Bus and Bus Facilities Grant for Fiscal Year 2023-2024; and 2. To adopt Unanticipated Revenue Resolution 2024-6 adding \$2,213,219 to the Office of Transit Services Budget for the Federal Transit Administration’s 5339 Grant for Fiscal Year 2023-2024; and 3. To procure fixed route buses under the Jacksonville Transportation 	SCHNEIDER

	<p>Authority’s RFP P-18-005, a fourth-year contract amendment between Jacksonville Transportation Authority and Gillig, LLC; and</p> <p>4. To procure a paratransit bus under the Florida Department of Transportation’s Transit Research Inspection Procurement Services (TRIPS) contracts.</p> <p>The fiscal impact is \$2,213,219 (revenue/expenditure - 100 percent grant funded).</p>	
DISCUSSION	<p>Tab 22. Discussion and direction on the Public Lands Bond Referendum.</p> <p>The Board had consensus for staff to move forward with this item.</p>	BARKER
	Tab 23. REZONING AGENDA	
	<u>CONSENT AGENDA REZONING CASES:</u>	
APPROVED	<p>Tab 1. Ordinance No. 2024-1 Rezoning Case # PZ2023-138 Johnson & Clayborn Property Amend the Future Land Use Map (FLUM) to change the Future Land Use Category (FLUC) on approximately 5.00 +/- acres from Rural Transition FLUC to Urban Low Density FLUC.</p>	STERN
APPROVED	<p>Tab 2. Ordinance No. 2024-2 Rezoning Case # RZ-21-12-4 Florida Greenscapes Management Inc. Property Rezone from Agricultural (A) to Planned Commercial (CP) District, to establish a CP ordinance to allow the retail sales of plants and allow for food truck(s).</p>	STERN
	<u>REGULAR AGENDA REZONING CASES:</u>	
TABLED	<p>Tab 3. FL-7080 Crescent Lake – I Source Towers II, LLC</p> <ol style="list-style-type: none"> 1. Conditional use permit (CUP) to allow a 160-foot monopine communications tower on Agriculture (A) zoned property. 2. Waiver from Land Development Regulations (LDR) 3.13.09(B)(1) to allow the proposed monopine communications tower to be constructed off-center. 3. Waiver from LDR Section 15.02.04(J) to allow the proposed monopine to exceed the required 140-foot height limitation. <p>Approval of this conditional use permit request is contingent upon the BCC</p>	STERN

	<p>approving the waiver to the telecommunications location and height requirements.</p> <p>The Board tabled this item to the February 13, 2024 Board of County Commissioners (BCC) meeting.</p>	
APPOINTMENT/ APPROVED	Tab 24. Request appointment of Hugh Gravitt to the WellFlorida Council as a Lake County Purchaser.	SMITH
APPOINTMENT/ APPROVED	Tab 25. Request appointment of Jeremy Wiseman to the Board of Building Examiners to fill the following position: A contractor certified under Section 489.105(3)(a)-(o), Florida Statutes. Mr. Wiseman would fill a vacant position for a term beginning on 01/09/2024 and expiring 01/14/2027.	SMITH
FOR YOUR INFORMATION	Ms. Barker commented that County Offices would be closed on January 15, 2024 in observance of Martin Luther King Jr.'s Birthday.	BARKER
FOR YOUR INFORMATION	Ms. Barker remarked that the County was monitoring the severe weather that was forecasted for the Central Florida area on the current afternoon, and that County Offices would close at 2:00 p.m., ensuring that County staff would be off the roads ahead of the more severe weather.	BARKER
FOR YOUR INFORMATION	Commr. Shields mentioned that there would be a Lake Economic Area Development (LEAD) meeting on the following day to give residents and business owners information about what LEAD was doing.	SHIELDS
FOR YOUR INFORMATION	Commr. Parks inquired if there could be an update given on the area plan the County was working on in coordination with the City of Eustis for the Thrill Hill Road area, and asked if it could be placed on the agenda for a future BCC meeting.	PARKS
FOR YOUR INFORMATION	Commr. Parks hoped that everyone had a Happy New Year, and opined that it would be a great year for the County. He mentioned that he was looking forward to the annual strategic workshop in February 2024, and that he looked forward to working with the County in the current year.	PARKS
FOR YOUR INFORMATION	Commr. Smith wished everybody a Happy New Year, and opined that 2024 would be a very good year.	SMITH
FOR YOUR INFORMATION	Commr. Smith related that some proclamations were done by the County every year, such as the Liberty Tree proclamation and the Pride in America proclamation, and he suggested that the Board approve all of the yearly proclamations in one BCC meeting, noting that they could then be presented throughout the year without having to approve them first.	SMITH

FOR YOUR INFORMATION	Commr. Smith relayed that he would be presenting a Martin Luther King Jr. proclamation at a Martin Luther King Jr. breakfast.	SMITH
FOR YOUR INFORMATION	Commr. Smith said that it was National Static Electricity Day.	SMITH